

ICWWD COPY

Report on Ageing of Cash Advances
Ageing of Cash of Advances to Officers and Employees
As of November 15, 2015



Agency Name : IRIGA CITY WATER DISTRICT
Agency Code : _____

Book No. _____
Account Title : _____
Account Code : _____

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel									
Amalia D. Rariza	30-Jan-15	to Cebu City, Feb. 1-6	72	3,135.00			3,135.00		unrefunded excess of CA
Albert A. Salvadora	24-Mar-15	to Mmla., Mar.25-27	201	1,494.25			1,494.25		unrefunded excess of CA
Albert A. Salvadora	08-May-15	to Mmla., May 10-12.	327	354.05			354.05		unrefunded excess of CA
Jose L. Ballester	01-Jul-15	to Mmla. Jul.5 to 11	461	2,811.90			2,811.90		unrefunded excess of CA
Jose L. Ballester	20-Aug-15	to Mmla. Aug. 23-29	561	3,456.18			3,456.18		unrefunded excess of CA
Albert A. Salvadora	04-Sep-15	travel to Metro Manila Sep.6 to 9, 2015	609	2,976.86			2,976.86		unrefunded excess of CA
Jonel Feliciano R. Fenis	10-Nov-15	Travel to Metro Manila Nov. 10-13.	772	3,920.00	3,920.00				to be liquidated end of month(EOM)
Kim Sergius R. Margate	10-Nov-15	Travel to Metro Manila Nov. 10-13.	773	3,920.00	3,920.00				to be liquidated end of month(EOM)
3. Special Activities/Projs.									
Jose L. Ballester	17-Apr-15	gasoline, BIWADA 2015	267	91.00			91.00		unrefunded excess of CA
Albert A. Salvadora	17-Apr-15	gasoline, BIWADA 2015	269	625.00			625.00		unrefunded excess of CA
Jose L. Ballester	01-Jun-15	snacks, 35th foundation	379	111.45			111.45		unrefunded excess of CA
TOTAL				22,895.69	7,840.00	0.00	15,055.69	0.00	

Certified correct

Salvador D. Alconendas
Head, Accounting Unit

Verified by:

MAREDDITH A. BRAZAL
COA, State Auditor

Approved by:

ROMULO M. CORPORAL, JR.
Agency Head

Date Submitted _____

*balances per ageing have all been
settled per balance sheet Dec. 31, 2015