

Report on Ageing of Cash Advances
Ageing of Cash of Advances to Officers and Employees
As of November 15, 2016



Agency Name : IRIGA CITY WATER DISTRICT
Agency Code : _____

Book No. _____
Account Title : _____
Account Code : _____

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel									
Jose L. Ballester	20-Jun-16	Employees enhancement	DV#444	15,000.00			15,000.00		for refund
Jose L. Ballester	30-Sep-16	travel Sep. 5 to 11	DV#655	2,698.74			2,698.74		for refund
Jose L. Ballester	28-Oct-16	travel Oct. 16 to 22	DV#756	25.88	25.88				for refund
Albert A. Salvadora	15-Jan-16	travel Jan. 18-21	DV#027	1,838.62			1,838.62		for refund
Albert A. Salvadora	01-Feb-16	travel Feb. 3-5	DV#076	2,138.52			2,138.52		for refund
Albert A. Salvadora	17-Feb-16	travel Feb. 20-23	DV#118	1,917.84			1,917.84		for refund
Albert A. Salvadora	19-Feb-16	travel Feb. 25-28	DV#126	546.64			546.64		for refund
Albert A. Salvadora	13-May-16	travel May 16-21	Dv#336	1,314.62			1,314.62		for refund
Albert A. Salvadora	31-Aug-16	travel Aug. 29-Sep. 3	DV#625	1,241.65			1,241.65		for refund
Raffy M. Rivera	07-Apr-16	travel April 11-17	DV#251	800.00			800.00		refunded after Nov. 15
	TOTAL			27,522.51	25.88	0.00	27,496.63	0.00	

Certified correct:

Salvador D. Alcomendras
Head, Accounting Unit

Approved by:

ROMULO M. CORPORAL, JR.
Agency Head

Verified by:

MAREIDITH A. BRAZAL
COA, State Auditor

Date Submitted _____

*sent via JPS
12/1/16*

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Ageing of Cash of Advances to Officers and Employees
As of November 15, 2016

Agency Name : IRIGA CITY WATER DISTRICT
Agency Code : _____

Book No. _____
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Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-365 days	Over 1 year	
2. Special Activities/Projs.									
Jose L. Ballester	30-Sep-16	various supplies	DV#657	70.00		70.00			for refund
Jose L. Ballester	28-Oct-16	Christmas decors	DV#747	20,000.00	20,000.00				for liquidation
Jose L. Ballester	28-Oct-16	various supplies	DV#763	23,400.00	23,400.00				for liquidation

Certified correct:

Salvador D. Alcomeridas
Head, Accounting Unit

Approved by:

ROMULO M. CORPORAL, JR.
Agency Head

Verified by:

MARETH A. BRAZAL
COA, State Auditor

Date Submitted _____

Report on Ageing of Cash Advances
Ageing of Cash of Advances to Officers and Employees
As of November 15, 2015



Agency Name : IR-CA CITY WATER DISTRICT
Agency Code : _____

Book No. _____
Account Title : _____
Account Code : _____

Name	Date CA Granted	Particulars	Reference	Total Amount	Amount Due				Remarks
					Less than 30 days	31-60 days	61-90 days	Over 1 year	
A. Advances for Special Purposes									
1. Local Travel									
Amalia D. Rariza	30-Jan-15	to Cebu City, Feb. 1-6	72	3,135.00			3,135.00		unrefunded excess of CA
Albert A. Salvadora	24-Mar-15	to Mmla., Mar.25-27	201	1,494.25			1,494.25		unrefunded excess of CA
Albert A. Salvadora	08-May-15	to Mmla., May 10-12.	327	354.05			354.05		unrefunded excess of CA
Jose L. Ballester	01-Jul-15	to Mmla. Jul.5 to 11	461	2,811.90			2,811.90		unrefunded excess of CA
Jose L. Ballester	20-Aug-15	to Mmla. Aug. 23-29	561	3,456.18			3,456.18		unrefunded excess of CA
Albert A. Salvadora	04-Sep-15	travel to Metro Manila Sep.5 to 9, 2015	609	2,978.86			2,978.86		unrefunded excess of CA
Jonel Feliciano R. Fenis	10-Nov-15	Travel to Metro Manila Nov. 10-13.	772	3,920.00	3,920.00				to be liquidated end of month(EOM)
Kim Sergius R. Margate	10-Nov-15	Travel to Metro Manila Nov. 10-13.	773	3,920.00	3,920.00				to be liquidated end of month(EOM)
B. Special Activities/Projs.									
Jose L. Ballester	17-Apr-15	gasoline, BIWADA 2015	267	91.00			91.00		unrefunded excess of CA
Albert A. Salvadora	17-Apr-15	gasoline, BIWADA 2015	269	625.00			625.00		unrefunded excess of CA
Jose L. Ballester	01-Jun-15	snacks, 36th foundation	379	111.45			111.45		unrefunded excess of CA
TOTAL				22,895.69	7,840.00	0.00	15,055.69	0.00	

Certified correct:

Salvador D. Alcomencas
Head, Accounting Unit

Verified by:

MAREITH A. BRAZAL
COA, State Auditor

Approved by:

ROMULO M. CORPORAL, JR.
Agency Head

Date Submitted _____