



IRIGA CITY WATER DISTRICT  
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION

CAPITALIZED EXPENSE BUDGET 2016

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
221	<i>Office Equipment</i>														
	- Projector with wide screen	1 set	65,000.00	1 set	65,000.00										
	<b>TOTAL:</b>		65,000.00		65,000.00						-				-

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
221	<i>Office Equipment</i>														
	- Projector with wide screen														
	<b>TOTAL:</b>														

**Recommending for Approval:**

**MARIETTA H. CRUZATA**  
Division Manager C

**Approved by:**

**ROMULO M. CORPORAL, JR.**  
General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

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CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
222	<i>Furnitures &amp; Fixtures</i>														
	- Filing Cabinet	6 units	48,000.00					3 units	24,000.00					3 units	24,000.00
	- Steel Cabinet	1 Lot	50,000.00					1 lot	50,000.00						
	- Monobloc Tables	6 pcs.	10,000.00	6 pcs.	10,000.00										
	- Tent	2 pcs.	15,000.00	2 pcs.	15,000.00										
	- Office Curtain	1 Lot	50,000.00					1 Lot	50,000.00						
	- Office Tables/Chairs/Air Con/ etc.	1 Lot	100,000.00					1 Lot	100,000.00						
	- Vacuum Cleaner (Heavy Duty)	1 Lot	25,000.00			1 unit	25,000.00								
	- Installation of PACD	1 Lot	25,000.00	1 lot	<b>25,000.00</b>										
	<b>TOTAL:</b>		<b>323,000.00</b>		<b>50,000.00</b>		<b>25,000.00</b>		<b>224,000.00</b>						<b>24,000.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
222	<i>Furnitures &amp; Fixtures</i>														
	- Filing Cabinet														
	- Steel Cabinet														
	- Monobloc Tables														
	- Tent														
	- Office Curtain														
	- Office Tables/Chairs/Air Con/ etc.														
	- Vacuum Cleaner (Heavy Duty)														
	<b>TOTAL:</b>														

*Recommending for Approval:*

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 Division Manager C

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
<b>223</b>	<b><i>IT Equipment and Software</i></b>														
	- Computer & Printer with Complete Set	3 units	110,000.00	1 unit	50,000.00			1 unit	30,000.00					1 unit	30,000.00
	- Accounting Program	1 Lot	500,000.00		50,000.00		50,000.00		50,000.00		50,000.00		50,000.00		50,000.00
	<b>TOTAL:</b>		<b>610,000.00</b>		<b>100,000.00</b>		<b>50,000.00</b>		<b>80,000.00</b>		<b>50,000.00</b>		<b>50,000.00</b>		<b>80,000.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
<b>223</b>	<b><i>IT Equipment and Software</i></b>														
	- Computer & Printer with Complete Set														
	- Accounting Program				50,000.00		50,000.00		50,000.00		50,000.00				
					50,000.00		50,000.00		50,000.00		50,000.00				

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
226	<b>Machinery</b>														
	Generator Set 75KVA/Solar	1 unit	700,000.00					1 unit	700,000.00						
	Power Energy														
	<b>TOTAL:</b>		700,000.00		-		-		700,000.00		-		-		-

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
226	<b>Machinery</b>														
	Generator Set 75KVA/Solar														
	Power Energy														
	<b>TOTAL:</b>														

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
226	<i>Machinery</i>														
	Generator Set 75KVA/Solar	1 unit	700,000.00					1 unit	700,000.00						
	Power Energy														
	<b>TOTAL:</b>		700,000.00		-		-		700,000.00		-		-		-

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
226	<i>Machinery</i>														
	Generator Set 75KVA/Solar														
	Power Energy														
	<b>TOTAL:</b>														

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
751	Travel Expenses														
	- Official and Employees	20	480,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00
	<b>TOTAL:</b>		480,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
751	Travel Expenses														
	- Official and Employees				40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00
	<b>TOTAL:</b>				40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00

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CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES													
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE			
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
753	<i>Training Expenses</i>																
	- Officials and Employees	20	200,000.00		20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		20,000.00
	<b>TOTAL:</b>		200,000.00		20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		20,000.00

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				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER			
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
753	<i>Training Expenses</i>																
	- Officials and Employees				20,000.00		20,000.00		20,000.00		20,000.00						
	<b>TOTAL:</b>				20,000.00		20,000.00		20,000.00		20,000.00		-		-		-

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<i>Office Supplies Expenses</i>														
	Ballpen	300 pcs.	1,500.00	75	375.00					75	375.00				
	Battery AA	120 pcs.	2,118.00	30	529.50					30	529.50				
	Bond/Book Paper (A4)	200 reams	22,000.00	50	5,500.00					50	5,500.00				
	Bond/Book Paper (long)	200 reams	25,000.00	50	6,250.00					50	6,250.00				
	Bond/Book Paper (short)	200 reams	24,000.00	50	6,000.00					50	6,000.00				
	Carbon Paper	3 boxes	690.15	1	230.05					1	230.05				
	Cartolina	12 pcs.	32.40	6	16.20										
	Columnar Book	24 pcs.	540.00	12	270.00									12	270.00
	Columnar Pad	24 pcs.	1,078.80	12	539.40									12	539.40
	Correction Tape/Fluid	36 pcs.	1,522.80	9	380.70					9	380.70				
	Data File Box	36 pcs.	2,583.00	9	645.75					9	645.75				
	<b>SUB-TOTAL:</b>		81,065.15		20,736.60						19,911.00				809.40

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				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<i>Office Supplies Expenses</i>														
	Ballpen			75	375.00					75	375.00				
	Battery AA			30	529.50					30	529.50				
	Bond/Book Paper (A4)			50	5,500.00					50	5,500.00				
	Bond/Book Paper (long)			50	6,250.00					50	6,250.00				
	Bond/Book Paper (short)			50	6,000.00					50	6,000.00				
	Carbon Paper			1	230.05										
	Cartolina			6	16.20										
	Columnar Book														
	Columnar Pad														
	Correction Tape/Fluid			9	380.70					9	380.70				
	Data File Box			9	645.75					9	645.75				
	<b>SUB-TOTAL:</b>				19,927.20						19,680.95				-

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Envelope (white)	6 boxes	1,206.00							3	603.00				
	Envelope, Long (brown)	300 pcs.	255.00	300	255.00										
	Envelope, Short (brown)	300 pcs.	315.00	300	315.00										
	Flash Drive	12 pcs.	3,724.00	3	931.00					3	931.00				
	Folder Morocco	300 pcs.	1,455.00	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25
	Folder with metal	300 pcs.	2,895.00	25	241.25	25	241.25	25	241.25	25	241.25	25	241.25	25	241.25
	Folder, Long (brown)	300 pcs.	1,455.00	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25
	Folder, Short (brown)	300 pcs.	810.00	25	67.50	25	67.50	25	67.50	25	67.50	25	67.50	25	67.50
	Index Card	12 boxes	449.40	6	224.70										
	Ink hp (black)	24 pcs.	6,696.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00
	Ink hp (colored)	24 pcs.	6,696.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00
	Ink, Gestetner/Toner	4 sets	124,760.00	1 set	31,190.00					1 set	31,190.00				
	Ink, Gestetner/Toner	2 sets	6,080.50	1 set	3,040.25										
	<b>SUB-TOTAL:</b>		156,796.90		37,623.20		1,667.25		1,667.25		34,391.25		1,667.25		1,667.25

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				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Envelope (white)			3	603.00										
	Envelope, Long (brown)														
	Envelope, Short (brown)														
	Flash Drive			3	931.00					3	931.00				
	Folder Morocco			25	121.25	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25
	Folder with metal			25	241.25	25	241.25	25	241.25	25	241.25	25	241.25	25	241.25
	Folder, Long (brown)			25	121.25	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25
	Folder, Short (brown)			25	67.50	25	67.50	25	67.50	25	67.50	25	67.50	25	67.50
	Index Card			6	224.70										
	Ink hp (black)			2	558.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00
	Ink hp (colored)			2	558.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00
	Ink, Gestetner/Toner			1 set	31,190.00					1 set	31,190.00				
	Ink, Gestetner/Toner			1 set	3,040.25										
	<b>SUB-TOTAL:</b>				37,656.20		1,667.25		1,667.25		33,788.25		1,667.25		1,667.25

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Highlighter/Stabilo	6 pcs.	111.00	3	55.50										
	Mouse	12 pcs.	1,695.00	3	565.00					3	565.00				
	Pad Paper	50 pads	900.00	12	216.00					12	216.00				
	Paper Clip	20 boxes	279.00	5	69.75					5	69.75				
	Paper Fastener	6 boxes	1,348.00	5	337.00					5	337.00				
	Pencil	6 dozen	121.20	3	60.60										
	Puncher	2 pcs.	254.00							1	127.00				
	Paste	2 pcs.	77.80	1	38.90										
	Record Book (300)	12 pcs.	745.20	3	186.30					3	186.30				
	Record Book (500)	12 pcs.	1,072.80	3	268.20					3	268.20				
	Ribbon Epson	4 pcs.	1,378.20	1	344.55					1	344.55				
	Ribbon Typewriter	12 pcs.	199.20	6	99.60										
	<b>SUB-TOTAL:</b>		8,181.40		2,241.40						-				

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				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Highlighter/Stabilo			3	55.50										
	Mouse			3	565.00										
	Pad Paper			12	216.00					14	252.00				
	Paper Clip			5	69.75					5	69.75				
	Paper Fastener			5	337.00					5	337.00				
	Pencil			3	60.60										
	Puncher			1	127.00										
	Paste			1	38.90										
	Record Book (300)			3	186.30					3	186.30				
	Record Book (500)			3	268.20					3	268.20				
	Ribbon Epson			1	344.55					1	344.55				
	Ribbon Typewriter			6	99.60										
	<b>SUB-TOTAL:</b>				2,368.40						-				

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Rubber Band	3 boxes	326.70	3	326.70										
	Ruler (all sizes)	12 pcs.	120.00	6	60.00										
	Sharpener	2 pcs.	600.00	1	300.00										
	Sign Pen	100 pcs.	4,530.00	15	679.50			15	679.50			15	679.50	5	226.50
	Stamp Pad	6 pcs.	192.00					3	96.00						
	Staple Remover	6 pcs.	108.90	3	54.45										
	Staple Wire	6 boxes	117.00	3	58.50										
	Stapler	6 pcs.	569.40					3	284.70						
	Tape Dispenser	2 pcs.	98.20					1	49.10						
	Tape, Adding Machine	36 pcs.	300.60	12	100.20									12	100.20
	Tape, Plastic	12 pcs.	214.80	6	107.40										
	White Board Eraser	1 pc.	15.00	1	15.00										
	White Board Pen	12 pcs.	186.60					6	93.30						
	<b>SUB-TOTAL:</b>		7,379.20		1,701.75		-		1,202.60		-		679.50		326.70

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Rubber Band														
	Ruler (all sizes)			6	60.00										
	Sharpener			1	300.00										
	Sign Pen			15	679.50			15	679.50			15	679.50	5	226.50
	Stamp Pad							3	96.00						
	Staple Remover			3	54.45										
	Staple Wire			3	58.50										
	Stapler							3	284.70						
	Tape Dispenser			1	49.10										
	Tape, Adding Machine							12	100.20						
	Tape, Plastic			6	107.40										
	White Board Eraser														
	White Board Pen			6	93.30										
	<b>SUB-TOTAL:</b>				1,402.25		-		1,160.40		-		679.50		226.50
	<b>GRAND TOTAL:</b>		253,422.65		123,657.00		3,334.50		5,697.50		111,343.05		4,693.50		4,697.10

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
Division Manager C

**ROMULO M. CORPORAL, JR.**  
General Manager

IRIGA CITY WATER DISTRICT  
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION

2016

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
756	Accountable Forms														
	- Check Booklet	12 booklets	9,000.00	1	750.00	1	750.00	1	750.00	1	750.00	1	750.00	1	750.00
	<b>TOTAL:</b>		<b>9,000.00</b>		<b>750.00</b>		<b>750.00</b>		<b>750.00</b>		<b>750.00</b>		<b>750.00</b>		<b>750.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
756	Accountable Forms														
	- Check Booklet			1	750.00	1	750.00	1	750.00	1	750.00	1	750.00	1	750.00
					<b>750.00</b>		<b>750.00</b>		<b>750.00</b>		<b>750.00</b>		<b>750.00</b>		<b>750.00</b>

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
Division Manager C

**ROMULO M. CORPORAL, JR.**  
General Manager

IRIGA CITY WATER DISTRICT  
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION  
2 0 1 6

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
761	<i>Gasoline, Oil &amp; Lubricants</i>														
	1. Toyota Pick-Up (SEH663)	3,000 liters	99,360.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00
		(diesoline)													
	2. Isuzu Flexi-Truck (new)	3,000 liters	99,360.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00
	w/ passenger van	(diesoline)													
	3. Motorcycle (2)	480 liters	24,192.00	40 ltrs.	2,016.00	40 ltrs.	2,016.00	40 ltrs.	2,016.00	40 ltrs.	2,016.00	40 ltrs.	2,016.00	40 ltrs.	2,016.00
		(Fuel Save)													
	4. Fuel, Oil & Lubricants	Lumpsum	10,000.00		800.00		800.00		800.00		800.00		800.00		1,000.00
		(Fuel Save)													
	<b>TOTAL:</b>		232,912.00		19,376.00		19,376.00		19,376.00		19,376.00		19,376.00		19,576.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
761	<i>Gasoline, Oil &amp; Lubricants</i>														
	1. Toyota Pick-Up (SEH663)			250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00
	2. Isuzu Flexi-Truck (new)			250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00	250 L's	8,280.00
	w/ passenger van														
	3. Motorcycle (2)			40 ltrs.	2,016.00	40 ltrs.	2,016.00	40 ltrs.	2,016.00	40 ltrs.	2,016.00	40 ltrs.	2,016.00	40 ltrs.	2,016.00
	4. Fuel, Oil & Lubricants				800.00		800.00		800.00		800.00		800.00		1,000.00
	<b>TOTAL:</b>				19,376.00		19,376.00		19,376.00		19,376.00		19,376.00		19,576.00

*Recommending for Approval:*

**MARIETTA H. CRUZATA**  
Division Manager C

*Approved by:*

**ROMULO M. CORPORAL, JR.**  
General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**

2 0 1 6

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
765	<u>Other Supplies</u>														
	1. Air Freshener	12 pcs.	1,002.00	3	334.00					3	334.00				
	2. Albatross	12 pcs.	342.00	6	171.00										
	3. Alcohol	36 bot.	1,598.40	3	133.20	3	133.20	3	133.20	3	133.20	3	133.20	3	133.20
	4. Broom (soft)	24 pcs.	2,568.00	2	214.00	2	214.00	2	214.00	2	214.00	2	214.00	2	214.00
	5. Broom (stick)	24 pcs.	591.60	4	98.60			4	98.60			4	98.60		
	6. Bulb/Fluorescent	120 pcs.	44,940.00	10	3,745.00	10	3,745.00	10	3,745.00	10	3,745.00	10	3,745.00	10	3,745.00
	7. Cutter	6 pcs.	210.00	3	105.00										
	8. Cutter (blade)	6 pcs.	60.00	3	30.00										
	9. Detergent Soap	24 pcs.	553.20	2	46.10	2	46.10	2	46.10	2	46.10	2	46.10	2	46.10
	10. Dishwashing Paste	24 pcs.	600.00	2	50.00	2	50.00	2	50.00	2	50.00	2	50.00	2	50.00
	11. Disinfectant Spray	12 bot.	1,412.40	1	117.70	1	117.70	1	117.70	1	117.70	1	117.70	1	117.70
	12. Dust Pan	6 pcs.	900.00	1	150.00			1	150.00			1	150.00		
	13. Mop & Head	6 sets	1,489.50	1	248.25			1	248.25			1	248.25		

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
765	<u>Other Supplies</u>														
	1. Air Freshener			3	334.00										
	2. Albatross			6	171.00										
	3. Alcohol			3	133.20	3	133.20	3	133.20	3	133.20	3	133.20	3	133.20
	4. Broom (soft)			2	214.00	2	214.00	2	214.00	2	214.00	2	214.00	2	214.00
	5. Broom (stick)			4	98.60			4	98.60			4	98.60		
	6. Bulb/Fluorescent			10	3,745.00	10	3,745.00	10	3,745.00	10	3,745.00	10	3,745.00	10	3,745.00
	7. Cutter			3	105.00										
	8. Cutter (blade)			3	30.00										
	9. Detergent Soap			2	46.10	2	46.10	2	46.10	2	46.10	2	46.10	2	46.10
	10. Dishwashing Paste			2	50.00	2	50.00	2	50.00	2	50.00	2	50.00	2	50.00
	11. Disinfectant Spray			1	117.70	1	117.70	1	117.70	1	117.70	1	117.70	1	117.70
	12. Dust Pan			1	150.00			1	150.00			1	150.00		
	13. Mop & Head			1	248.25			1	248.25			1	248.25		



**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE DIVISION / FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
765	<u>Other Supplies</u>														
	14. Scouring Pad	6 packs	738.30	3	369.15										
	15. Toilet Bowl Cleaner	48 bot.	2,054.40	4	171.20	4	171.20	4	171.20	4	171.20	4	171.20	4	171.20
	16. Toilet Bowl Pump	2 pcs.	300.00	1	150.00										
	17. Toilet Paper	24 packs	1,866.00	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50
	18. Trash Bag	24 packs	3,566.40	2	297.20	2	297.20	2	297.20	2	297.20	2	297.20	2	297.20
	19. Rags	50 pcs.	2,247.50	5	224.75	5	224.75	5	224.75	5	224.75	5	224.75	5	224.75
	20. Waste Basket	20 pcs.	632.00	2	63.20	2	63.20	2	63.20	2	63.20	2	63.20	2	63.20
	21. Wrapping Paper	50 sheets	126.30	25	63.15										
	22. Other Supplies	Lump Sum	3,000.00	LS	250.00	LS	250.00	LS	250.00	LS	250.00	LS	250.00	LS	250.00
	<b>TOTAL</b>		<b>70,798.00</b>		<b>7,187.00</b>		<b>5,467.85</b>		<b>5,964.70</b>		<b>5,801.85</b>		<b>5,964.70</b>		<b>5,467.85</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
765	<u>Other Supplies</u>														
	14. Scouring Pad			3	369.15										
	15. Toilet Bowl Cleaner			4	171.20	4	171.20	4	171.20	4	171.20	4	171.20	4	171.20
	16. Toilet Bowl Pump			1	150.00										
	17. Toilet Paper			2	155.50	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50
	18. Trash Bag			2	297.20	2	297.20	2	297.20	2	297.20	2	297.20	2	297.20
	19. Other Supplies			5	224.75	5	224.75	5	224.75	5	224.75				
	20. Waste Basket			2	63.20	2	63.20	2	63.20	2	63.20				
	21. Wrapping Paper			25	63.15										
	22. Other Supplies			LS	250.00	LS	250.00	LS	250.00	LS	250.00	LS	250.00	LS	250.00
	<b>TOTAL</b>				<b>7,187.00</b>		<b>5,467.85</b>		<b>5,964.70</b>		<b>5,467.85</b>		<b>5,676.75</b>		<b>5,179.90</b>

**Recommending for Approval:**

**Approved by:**

**MARIETTA H. CRUZATA**  
**Division Manager C**

**ROMULO M. CORPORAL, JR.**  
**General Manager**









**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
772	<i>Telephone Expenses - Landline</i>														
	- GM's Office (299-6504)		7,146.72		595.56		595.56		595.56		595.56		595.56		595.56
	- Admin. with Fax (299-5709)		19,108.32		1,592.36		1,592.36		1,592.36		1,592.36		1,592.36		1,592.36
	- Long Distance & Fax		25,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,500.00
	<b>TOTAL:</b>		<b>51,255.04</b>		<b>4,187.92</b>		<b>4,187.92</b>		<b>4,187.92</b>		<b>4,187.92</b>		<b>4,187.92</b>		<b>4,687.92</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
772	<i>Telephone Expenses - Landline</i>														
	- GM's Office (299-6504)				595.56		595.56		595.56		595.56		595.56		595.56
	- Admin. with Fax (299-5709)				1,592.36		1,592.36		1,592.36		1,592.36		1,592.36		1,592.36
	- Long Distance & Fax				2,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,500.00
					<b>4,187.92</b>		<b>4,187.92</b>		<b>4,187.92</b>		<b>4,187.92</b>		<b>4,187.92</b>		<b>4,687.92</b>

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager



IRIGA CITY WATER DISTRICT  
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION  
2 0 1 6

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
791	Legal Services		236,000.00		20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		18,000.00
	<b>TOTAL:</b>		236,000.00		20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		18,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
791	Legal Services				20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		18,000.00
	<b>TOTAL:</b>				20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		18,000.00

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
Division Manager C

**ROMULO M. CORPORAL, JR.**  
General Manager



**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES												
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	
792	<i>Auditing Services</i>		100,000.00													100,000.00
	<b>TOTAL:</b>		100,000.00													

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
792	<i>Auditing Services</i>														
	<b>TOTAL:</b>														

Recommending for Approval:

**MARIETTA H. CRUZATA**  
 Division Manager C

Approved by:

**ROMULO M. CORPORAL, JR.**  
 General Manager







**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
811	Repairs & Maintenance (Office Building)		250,000.00		21,000.00		21,000.00		21,000.00		21,000.00		21,000.00		21,000.00
	<b>TOTAL:</b>		<b>250,000.00</b>		<b>21,000.00</b>		<b>21,000.00</b>		<b>21,000.00</b>		<b>21,000.00</b>		<b>21,000.00</b>		<b>21,000.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
811	Repairs & Maintenance (Office Building)				21,000.00		21,000.00		21,000.00		21,000.00		21,000.00		21,000.00
	<b>TOTAL:</b>				<b>21,000.00</b>		<b>21,000.00</b>		<b>21,000.00</b>		<b>21,000.00</b>		<b>21,000.00</b>		<b>21,000.00</b>

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
821	Repairs & Maintenance (Office Equipment)		20,000.00		1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00
	<b>TOTAL:</b>		<b>20,000.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>2,000.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
821	Repairs & Maintenance (Office Equipment)				1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00
	<b>TOTAL:</b>				<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>2,000.00</b>

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
822	Repairs & Maintenance (Furnitures & Fixtures)		20,000.00		1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00
	<b>TOTAL:</b>		<b>20,000.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>2,000.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
822	Repairs & Maintenance (Furnitures & Fixtures)				1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00
	<b>TOTAL:</b>				<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>1,600.00</b>		<b>2,000.00</b>

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
823	Repairs & Maintenance (IT Equipment & Software)														
	- Website Administrator, Repair & Maintenance of IT Equipment		60,000.00		5,000.00		5,000.00		5,000.00		5,000.00		5,000.00		5,000.00
	<b>TOTAL:</b>		<b>60,000.00</b>		<b>5,000.00</b>		<b>5,000.00</b>		<b>5,000.00</b>		<b>5,000.00</b>		<b>5,000.00</b>		<b>5,000.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
823	Repairs & Maintenance (IT Equipment & Software)														
	- Website Administrator, Repair & Maintenance of IT Equipment				5,000.00		5,000.00		5,000.00		5,000.00		5,000.00		5,000.00
	<b>TOTAL:</b>				<b>5,000.00</b>		<b>5,000.00</b>		<b>5,000.00</b>		<b>5,000.00</b>		<b>5,000.00</b>		<b>5,000.00</b>

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager



**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
829	Repairs & Maintenance (Communication Equipment)		10,000.00		800.00		800.00		800.00		800.00		800.00		1,000.00
	<b>TOTAL:</b>		<b>10,000.00</b>		<b>800.00</b>		<b>800.00</b>		<b>800.00</b>		<b>800.00</b>		<b>800.00</b>		<b>1,000.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
829	Repairs & Maintenance (Communication Equipment)				800.00		800.00		800.00		800.00		800.00		1,000.00
	<b>TOTAL:</b>				<b>800.00</b>		<b>800.00</b>		<b>800.00</b>		<b>800.00</b>		<b>800.00</b>		<b>1,000.00</b>

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES													
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE			
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
831	Repairs & Maintenance (Fire Fighting Equipment)		25,000.00				25,000.00										
	<b>TOTAL:</b>		<b>25,000.00</b>				<b>25,000.00</b>										

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES													
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER			
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
831	Repairs & Maintenance (Fire Fighting Equipment)																

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

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**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
774	<i>Intenet Expenses</i>	12	50,400.00	1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00
	<b>TOTAL:</b>		50,400.00		4,200.00		4,200.00		4,200.00		4,200.00		4,200.00		4,200.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
774	<i>Intenet Expenses</i>			1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00
					4,200.00		4,200.00		4,200.00		4,200.00		4,200.00		4,200.00

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
775	Cable Expenses	12	3,600.00	1	300.00	1	300.00	1	300.00	1	300.00	1	300.00	1	300.00
	Annual Fee - Website Hosting	1	5,000.00												
	<b>TOTAL:</b>		<b>8,600.00</b>		<b>300.00</b>		<b>300.00</b>		<b>300.00</b>		<b>300.00</b>		<b>300.00</b>		<b>300.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
775	Cable Expenses			1	300.00	1	300.00	1	300.00	1	300.00	1	300.00	1	300.00
	Annual Fee - Website Hosting								5,000.00						
					<b>300.00</b>		<b>300.00</b>		<b>5,300.00</b>		<b>300.00</b>		<b>300.00</b>		<b>300.00</b>

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
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CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES													
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE			
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
778	Membership Dues & Contribution to Organization	12,000 conn. x 4	96,000.00														
	- PAWD	@ P2.00/conn.				24,000.00											
	- PWWA																
	- WEAP																
	- BIWADA									24,000.00							
	<b>TOTAL:</b>		<b>96,000.00</b>			<b>24,000.00</b>				<b>24,000.00</b>							

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES													
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER			
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
778	Membership Dues & Contribution to Organization																
	- PAWD																
	- PWWA				24,000.00												
	- WEAP							24,000.00									
	- BIWADA																
	<b>TOTAL:</b>				<b>24,000.00</b>			<b>24,000.00</b>									

Recommending for Approval:

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**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
779	<i>Awards &amp; Indemnities</i>		15,000.00		1,250.00		1,250.00		1,250.00		1,250.00		1,250.00		1,250.00
	<b>TOTAL:</b>		<b>15,000.00</b>		<b>1,250.00</b>		<b>1,250.00</b>		<b>1,250.00</b>		<b>1,250.00</b>		<b>1,250.00</b>		<b>1,250.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
779	<i>Awards &amp; Indemnities</i>				1,250.00		1,250.00		1,250.00		1,250.00		1,250.00		1,250.00
					<b>1,250.00</b>		<b>1,250.00</b>		<b>1,250.00</b>		<b>1,250.00</b>		<b>1,250.00</b>		<b>1,250.00</b>

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Approved by:

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 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

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**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
780	<u>Advertising Expenses</u>														
	- ICWD Calendar	2,500 pcs.	100,000.00												
	- Souvenir Program		16,000.00		1,300.00		1,300.00		1,300.00		1,300.00		1,300.00		1,500.00
	- Radio ADS	12	24,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,000.00
	<b>TOTAL:</b>		<b>140,000.00</b>		<b>3,300.00</b>		<b>3,300.00</b>		<b>3,300.00</b>		<b>3,300.00</b>		<b>3,300.00</b>		<b>3,500.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
780	<u>Advertising Expenses</u>														
	- ICWD Calendar								100,000.00						
	- Souvenir Program				1,300.00		1,300.00		1,300.00		1,300.00		1,300.00		1,500.00
	- Radio ADS				2,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,000.00
	<b>TOTAL:</b>				<b>3,300.00</b>		<b>3,300.00</b>		<b>103,300.00</b>		<b>3,300.00</b>		<b>3,300.00</b>		<b>3,500.00</b>

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Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
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**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
781	<i>Printing &amp; Binding</i>		10,000.00		500.00		500.00		1,000.00		1,000.00		1,000.00		1,000.00
	<b>TOTAL:</b>		<b>10,000.00</b>		<b>500.00</b>		<b>500.00</b>		<b>1,000.00</b>		<b>1,000.00</b>		<b>1,000.00</b>		<b>1,000.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
781	<i>Printing &amp; Binding</i>				500.00		500.00		1,000.00		1,000.00		1,000.00		1,000.00
	<b>TOTAL:</b>				<b>500.00</b>		<b>500.00</b>		<b>1,000.00</b>		<b>1,000.00</b>		<b>1,000.00</b>		<b>1,000.00</b>

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager



**IRIGA CITY WATER DISTRICT**  
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**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
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CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
783	<i>Representation Expenses</i>														
	- Official & Employees meeting		72,000.00		6,000.00		6,000.00		6,000.00		6,000.00		6,000.00		6,000.00
	- Tinagba		8,000.00				8,000.00								
	- Independence Day		5,000.00												5,000.00
	- Iriga City Foundation Anniv.		5,000.00												
	- CSC Anniversary		5,000.00												
	- Inter-Agency		5,000.00												
	- Rizal Day Anniversary		5,000.00												
	- COA Entrance & Exit Conference		5,000.00												
	- Visitors		5,000.00		400.00		400.00		400.00		400.00		400.00		500.00
	- Various meeting		7,000.00		500.00		500.00		500.00		500.00		500.00		1,000.00
	<b>TOTAL:</b>		<b>122,000.00</b>		<b>6,900.00</b>		<b>14,900.00</b>		<b>6,900.00</b>		<b>6,900.00</b>		<b>6,900.00</b>		<b>12,500.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
783	<i>Representation Expenses</i>														
	- Official & Employees meeting				6,000.00		6,000.00		6,000.00		6,000.00		6,000.00		6,000.00
	- Tinagba														
	- Independence Day														
	- Iriga City Foundation Anniv.								5,000.00						
	- CSC Anniversary								5,000.00						
	- Inter-Agency										5,000.00				
	- Rizal Day Anniversary														5,000.00
	- COA Entrance & Exit Conference										5,000.00				
	- Visitors				400.00		400.00		400.00		400.00		400.00		500.00
	- Various meeting				500.00		500.00		500.00		500.00		500.00		1,000.00
	<b>TOTAL:</b>				<b>6,900.00</b>		<b>6,900.00</b>		<b>16,900.00</b>		<b>16,900.00</b>		<b>6,900.00</b>		<b>12,500.00</b>

Recommending for Approval:

**MARIETTA H. CRUZATA**  
 Division Manager C

Approved by:

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

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**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
<b>786</b>	<b>Subscription</b>														
	- Newspaper	264 pcs.	6,600.00	22	550.00	22	550.00	22	550.00	22	550.00	22	550.00	22	550.00
	- Aquarius Subscription	40 pcs.	5,000.00					10	1,250.00					10	1,250.00
	<b>TOTAL:</b>		<b>11,600.00</b>		<b>550.00</b>		<b>550.00</b>		<b>1,800.00</b>		<b>550.00</b>		<b>550.00</b>		<b>1,800.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
<b>786</b>	<b>Subscription</b>														
	- Newspaper			22	550.00	22	550.00	22	550.00	22	550.00	22	550.00	22	550.00
	- Aquarius Subscription							10	1,250.00					10	1,250.00
	<b>TOTAL:</b>				<b>550.00</b>		<b>550.00</b>		<b>1,800.00</b>		<b>550.00</b>		<b>550.00</b>		<b>1,800.00</b>

Recommending for Approval:

**MARIETTA H. CRUZATA**  
 Division Manager C

Approved by:

**ROMULO M. CORPORAL, JR.**  
 General Manager

IRIGA CITY WATER DISTRICT  
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION  
2 0 1 6

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
788	<u>Rewards &amp; Awards</u>														
	- Gratuities/Plaques/ Certificates & Other forms of awards.		20,000.00												10,000.00
	- Claims caused by injuries/ sickness w/c occurred or sustained in the performance of official functions.		20,000.00		1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		2,500.00
	<b>TOTAL:</b>		40,000.00		1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		12,500.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
788	<u>Rewards &amp; Awards</u>														
	- Gratuities/Plaques/ Certificates & Other forms of awards.														10,000.00
	- Claims caused by injuries/ sickness w/c occurred or sustained in the performance of official functions.				1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		2,500.00
	<b>TOTAL:</b>				1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		12,500.00

Recommending for Approval:

**MARIETTA H. CRUZATA**  
Division Manager C

Approved by:

**ROMULO M. CORPORAL, JR.**  
General Manager

IRIGA CITY WATER DISTRICT  
Rufino Llagas Sr. St. San Roque, Iriga City

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2016**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
841	<i>Repairs &amp; Maintenance</i>														
	(Motor Vehicles)														
	- Toyota Hi-Lux SEH663		34,000.00						8,500.00						8,500.00
	- Isuzu Flexi Truck w/ Passenger Van (new)		34,000.00						8,500.00						8,500.00
	- 2 units Motorcycle		4,480.00						1,120.00						1,120.00
	- Labor & materials - R & M	Lump Sum	100,000.00		10,000.00		10,000.00		10,000.00		10,000.00		10,000.00		5,000.00
	- Spoke/Clutch Cable/Bearing/ Oil Seal/Battery/Brake Shoe/etc.		20,000.00		1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00
	- Vulcanize/Alignment		1,000.00		100.00		100.00		50.00		100.00		100.00		50.00
	- Washing		3,600.00		300.00		300.00		300.00		300.00		300.00		300.00
	<b>TOTAL:</b>		<b>197,080.00</b>		<b>12,000.00</b>		<b>12,000.00</b>		<b>30,070.00</b>		<b>12,000.00</b>		<b>12,000.00</b>		<b>25,470.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
841	<i>Repairs &amp; Maintenance</i>														
	(Motor Vehicles)														
	- Toyota Hi-Lux SEH663								8,500.00						8,500.00
	- Isuzu Flexi Truck w/ Passenger Van (new)								8,500.00						8,500.00
	- 2 units Motorcycle								1,120.00						1,120.00
	- Labor & materials - R & M	Lump Sum			10,000.00		10,000.00		10,000.00		5,000.00		5,000.00		5,000.00
	- Spoke/Clutch Cable/Bearing/ Oil Seal/Battery/Brake Shoe/etc.				1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00
	- Vulcanize/Alignment				100.00		100.00		50.00		100.00		100.00		50.00
	- Washing				300.00		300.00		300.00		300.00		300.00		300.00
	<b>TOTAL:</b>				<b>12,000.00</b>		<b>12,000.00</b>		<b>30,070.00</b>		<b>7,000.00</b>		<b>7,000.00</b>		<b>25,470.00</b>

Recommending for Approval:

**MARIETTA H. CRUZATA**  
Division Manager C

Approved by:

**ROMULO M. CORPORAL, JR.**  
General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
891	<i>Taxes, Duties &amp; Liscenses</i>														
	- Franchise Tax		1,600,000.00		127,000.00		128,000.00		130,000.00		131,000.00		132,000.00		133,000.00
	- BIR Annual Registration as GOCC		1,500.00		1,500.00										
	- DENR Titling	9 lots	198,000.00												
	- NWRB Annual Water Charges		16,000.00										16,000.00		
	- City Treasurer's Office (Real Property Tax)	9 lots	50,000.00												
	-Others (Registry of Deeds & Miscellaneous Expenses)		30,000.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00
	<b>TOTAL:</b>		<b>1,895,500.00</b>		<b>131,000.00</b>		<b>130,500.00</b>		<b>132,500.00</b>		<b>133,500.00</b>		<b>150,500.00</b>		<b>135,500.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
891	<i>Taxes, Duties &amp; Liscenses</i>														
	- Franchise Tax				134,000.00		135,000.00		136,000.00		137,000.00		138,000.00		139,000.00
	- BIR Annual Registration as GOCC														
	- DENR Titling						198,000.00								
	- NWRB Annual Water Charges														
	- City Treasurer's Office (Real Property Tax)														50,000.00
	-Others (Registry of Deeds & Miscellaneous Expenses)				2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00
	<b>TOTAL:</b>				<b>136,500.00</b>		<b>335,500.00</b>		<b>138,500.00</b>		<b>139,500.00</b>		<b>140,500.00</b>		<b>191,500.00</b>

Recommending for Approval:

**MARIETTA H. CRUZATA**  
 Division Manager C

Approved by:

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
892	<i>Fidelity Bond Premium</i>														
	- General Manager		1,500.00							1,500.00					
	- Cashier (Working Fund Custodian)		3,375.00							3,375.00					
	- Storekeeper		750.00							750.00					
	- Accounting Processor (Property Custodian)		750.00							750.00					
	- Purchasing Officer		1,125.00							1,125.00					
	<b>TOTAL:</b>		<b>7,500.00</b>							<b>7,500.00</b>					

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
892	<i>Fidelity Bond Premium</i>														
	- General Manager														
	- Cashier (Working Fund Custodian)														
	- Storekeeper														
	- Accounting Processor (Property Custodian)														
	- Purchasing Officer														
	<b>TOTAL:</b>														

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
<b>893</b>	<b>Insurance Expenses</b>														
	1. Toyota Hi-Lux 4x4 SEH 663		4,000.00						4,000.00						
	2. Isuzu Flexi Truck w/ Passenger Van		9,000.00												9,000.00
	3. 2 units motorcycle		2,600.00										2,600.00		
	4. Fire Insurance		14,000.00												
	- Admin. Bldg. & Annex														
	Office Eqpt./Furniture & Fixture														
	- Stockroom														
	<b>TOTAL:</b>		<b>29,600.00</b>						<b>4,000.00</b>				<b>2,600.00</b>		<b>9,000.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
<b>893</b>	<b>Insurance Expenses</b>														
	1. Toyota Hi-Lux 4x4 SEH 663														
	2. Isuzu Flexi Truck w/ Passenger Van														
	3. 2 units motorcycle														
	4. Fire Insurance														
	- Admin. Bldg. & Annex														
	Office Eqpt./Furniture & Fixture														
	- Stockroom														
	<b>TOTAL:</b>						<b>14,000.00</b>								

Recommending for Approval:

Approved by:

**MARIETTA H. CRUZATA**  
 Division Manager C

**ROMULO M. CORPORAL, JR.**  
 General Manager

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
<b>969</b>	<b><i>Other Maintenance &amp; Operating Expenses</i></b>														
	1. LTO Registration														
	- Toyota Hi-Lux 663		2,900.00						2,900.00						
	- Isuzu Flexi Truck w/ Passenger Van		10,000.00											10,000.00	
	- 1 unit motorcycle - SD6525		1,100.00									1,100.00			
	2. Smoke Test - 4 ICWD Vehicles		2,000.00						500.00			1,000.00		500.00	
	3. Registration Fee (meetings)		50,000.00		5,000.00		4,000.00		4,000.00		4,000.00		4,000.00		4,000.00
	- CSC/PAWD/PWWA/SOLWADA/ BIWADA/WEAP/etc.														
	4. BIWADA Sportfest Uniform		100,000.00						100,000.00						

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
<b>969</b>	<b><i>Other Maintenance &amp; Operating Expenses</i></b>														
	1. LTO Registration														
	- Toyota Hi-Lux 663														
	- Isuzu Flexi Truck w/ Passenger Van														
	- 1 unit motorcycle - SD6525														
	2. Smoke Test - 4 ICWD Vehicles														
	3. Registration Fee (meetings)				5,000.00		4,000.00		4,000.00		4,000.00		4,000.00		4,000.00
	- CSC/PAWD/PWWA/SOLWADA/ BIWADA/WEAP/etc.														
	4. BIWADA Sportsfest Uniform														



**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 5**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
969	5. BIWADA Sportsfest Expenses		150,000.00							150,000.00					
	6. Tinagba Festival Uniform		50,000.00			50,000.00									
	7. Tinagba Festival Expenses		150,000.00			150,000.00									
	8. CSC Foundation Anniversary Expenses		50,000.00												
	9. Inter-Agency Expenses		200,000.00												
	10. Iriga City Charter Anniversary		25,000.00												
	11. ICWD Foundation Anniversary		100,000.00											100,000.00	
	12. Year End Conference		250,000.00												
	13. Lakbay Aral/Team Building		200,000.00								200,000.00				
	14. Community Services														
	- Feeding Program		100,000.00					25,000.00						25,000.00	
	- Cleaning Program		10,000.00											5,000.00	
	- Water Station/Pit Bottle		50,000.00		5,000.00	5,000.00		5,000.00		5,000.00		5,000.00		5,000.00	

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
969	5. BIWADA Sportsfest Expenses														
	6. Tinagba Festival Uniform														
	7. Tinagba Festival Expenses														
	8. CSC Foundation Anniversary Expenses							50,000.00							
	9. Inter-Agency Expenses				200,000.00										
	10. Iriga City Charter Anniversary							25,000.00							
	11. ICWD Foundation Anniversary														
	12. Year End Conference													250,000.00	
	13. Lakbay Aral/Team Building														
	14. Community Services														
	- Feeding Program							25,000.00						25,000.00	
	- Cleaning Program													5,000.00	
	- Water Station/Pit Bottle				5,000.00			5,000.00		5,000.00				5,000.00	

**IRIGA CITY WATER DISTRICT**  
**Rufino Llagas Sr. St. San Roque, Iriga City**

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 5**

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
969	15. Gender & Development Program		200,000.00		16,000.00		16,000.00		16,000.00		16,000.00		16,000.00		20,000.00
	16. Financial Assistance/Extraordinary/ Other Miscellaneous Expenses		120,000.00		10,000.00		10,000.00		10,000.00		10,000.00		10,000.00		10,000.00
	17. Honoraria for services as Technical Assistant in preparation of ICWD newsletter "BURABOD"		48,000.00		4,000.00		4,000.00		4,000.00		4,000.00		4,000.00		4,000.00
	<b>TOTAL:</b>		<b>1,869,000.00</b>		<b>40,000.00</b>		<b>239,000.00</b>		<b>167,400.00</b>		<b>189,000.00</b>		<b>241,100.00</b>		<b>183,500.00</b>

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
969	14. Gender & Development Program				16,000.00		16,000.00		16,000.00		16,000.00		16,000.00		20,000.00
	15. Financial Assistance/Extraordinary/ Other Miscellaneous Expenses				10,000.00		10,000.00		10,000.00		10,000.00		10,000.00		10,000.00
	16. Honoraria for services as Technical Assistant in preparation of ICWD newsletter "BURABOD"				4,000.00		4,000.00		4,000.00		4,000.00		4,000.00		4,000.00
	<b>TOTAL:</b>				<b>40,000.00</b>		<b>234,000.00</b>		<b>139,000.00</b>		<b>39,000.00</b>		<b>34,000.00</b>		<b>323,000.00</b>

Recommending for Approval:

**MARIETTA H. CRUZATA**  
 Division Manager C

Approved by:

**ROMULO M. CORPORAL, JR.**  
 General Manager



**Iriga City Water District**  
**CAPITALIZED EXPENSES BUDGET**  
**ADMINISTRATIVE & FINANCE DIVISION**  
**2 0 1 6**

<b>1. LOT/LAND</b>	<b>₱ 4,000,000.00</b>
- Watershed	
<b>2. BUILDING CONSTRUCTION</b>	<b>2,800,000.00</b>
- Stockroom/Admin. & Finance Annex/etc.	
<b>3. 1 Set PROJECTOR WITH WIDE SCREEN</b>	<b>65,000.00</b>
- Use for reporting/conferences/physical fitness/etc.	
<b>4. 6 Units FILING CABINET</b>	<b>48,000.00</b>
- Record keeping	
<b>5. 1 Lot STEEL CABINET</b>	<b>50,000.00</b>
- For stockroom	
<b>6. 6 pcs. MONOBLOC TABLE</b>	<b>10,000.00</b>
- For Community Service (Tinagba)	
<b>7. 2 pcs. TENT</b>	<b>15,000.00</b>
- For Community Service (Tinagba)	
- For Year End Conference	
- Other Activities	
<b>8. 1 Lot OFFICE CURTAIN</b>	<b>50,000.00</b>
- Use at new building	
<b>9. 1 Lot AIR CON/OFFICE TABLES/CHAIRS/ETC.</b>	<b>100,000.00</b>
- Use at new building	
<b>10. 1 Unit VACUUM CLEANER-HEAVY DUTY</b>	<b>25,000.00</b>
- Use for cleaning	
<b>11. 2 Units COMPUTER &amp; PRINTER W/ COMPLETE SET</b>	<b>60,000.00</b>
- For Accountant & Senior Accounting Processor	
<b>12. 1 Lot ACCOUNTING PROGRAM</b>	<b>500,000.00</b>
(Inclusive of Computers & Printers)	
<b>13. 1 Lot SOLAR POWER ENERGY/1 UNIT GENERATOR SET</b>	<b>700,000.00</b>
<b>14. 1 Unit MOTORCYCLE</b>	<b>70,000.00</b>
- Use for Courier	
<b>15. 1 Lot INSTALLATION OF PUBLIC ASSISTANCE DESK</b>	
W/ COMPLETE SET	
11 Unit Computer Set	50,000.00
1 Unit Telephone Set/Line	1,000.00
1 Lot PACD Kiosk/Counter	20,000.00
1 Unit Headset w/ Microphone	4,000.00
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<b>TOTAL: P</b>	<b><u>8,568,000.00</u></b>