



Iriga City Water District
CAPITALIZED EXPENSES BUDGET
ADMINISTRATIVE & FINANCE DEPARTMENT
2 0 1 7

1. GEOGRAPHICAL INFORMATION SYSTEM (GIS)	₱ 5,000,000.00
- Installation of new GIS system/ Digital Mapping System	
2. 2-STOREY BUILDING CONSTRUCTION	2,000,000.00
- Stockroom/Admin&Finance Annex/Conference Room/Physical Fitness Room/etc.	
3. 1 Lot PHYSICAL FITNESS GYM EQUIPMENTS	500,000.00
- For physical fitness use	
4. 1 LOT CONFERENCE TABLE-BOARD	150,000.00
- For board meeting	
5. 10 PCS EXECUTIVE CHAIR-BOARD	120,000.00
- For board meeting	
6. ACCOUNTING PROGRAM/STOCK INVENTORY SYSTEM	500,000.00
- Installation Electronic New Govt.Accounting System (E-NGAS)/warehousing	
7. 3 UNITS AIR CONDITIONER	150,000.00
- Use at new building	
8. 10 UNITS FILING CABINET	100,000.00
- Use for record keeping	
9. 1 LOT STEEL RACK/TIRE RACK	60,000.00
- For stockroom use	
10. 6 UNITS MOBILE PEDESTAL W/ DRAWER	30,000.00
- For office use	
11. 6 UNITS PRINTER	48,000.00
- For office use	
12. 1 LOT FURNITURES AND FIXTURES	200,000.00
- For new building	
13. 100 PCS MONOBLOC CHAIR	60,000.00
- For conference room/hall	
14. 1 UNIT CAMERA LENS	40,000.00
- For upgrading	



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15. 1 UNIT LADDER	4,000.00
- For office use	
16. LOT/LAND	4,000,000.00
- Watershed Mngt.Rehab/Conservation & Protection	
17. 5 units Cellphone	125,000.00
- To be adept with latest application	
18. GENERATOR SET 75KVA/SOLAR POWER ENERGY	700,000.00
- For new building	
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TOTAL:	₱ 13,787,000.00
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Iriga City Water District
SUMMARY OF EXPENSES BUDGET 2016
 GM'S OFFICE / ADMINISTRATIVE & FINANCE DEPARTMENT

ACCT. NO.	ACCOUNT NAME	PROPOSED BUDGET 2016	BUDGET 2015	VARIANCE
701	Salaries & Wages - Regular	15,224,280.00	4,369,708.80	10,854,571.20
705	Salaries & Wages - Casual	1,056,000.00	864,300.00	191,700.00
706	Salaries & Wages - Contractual	633,600.00	633,600.00	-
	TOTAL	16,913,880.00	5,867,608.80	11,046,271.20
711	Personnel Economic Relief Allowance (PERA)	222,000.00	114,000.00	108,000.00
712	Additional Compensation (ADCOM)	666,000.00	342,000.00	324,000.00
713	Representation Allowance (RA)	162,000.00	162,000.00	-
714	Transportation Allowance (RA)	162,000.00	162,000.00	-
715	Clothing/Uniform Allowance	165,000.00	95,000.00	70,000.00
716	Subsistence, Laundry & Quarters Allowance	693,000.00	399,000.00	294,000.00
717	Productivity Incentive Allowance	1,155,000.00	140,000.00	1,015,000.00
719	Other Bonuses & Allowances	185,000.00	-	185,000.00
720	Honoraria	288,000.00	174,000.00	114,000.00
723	Overtime & Holiday Pay	100,000.00	90,000.00	10,000.00
724	Cash Gift	185,000.00	95,000.00	90,000.00
725	Year-End Bonus	1,356,690.00	436,167.40	920,522.60
731	Life & Retirement Insurance Contribution	1,977,633.60	536,365.05	1,441,268.55
732	Pag-Ibig Contribution	44,400.00	16,800.00	27,600.00
733	PhilHealthn Contribution	147,750.00	45,600.00	102,150.00
734	ECC Contribution	44,400.00	16,800.00	27,600.00
742	Terminal Leave Credit	298,845.00	182,071.20	116,773.80
749	Other Personnel Benefits	2,107,990.00	772,142.40	1,335,847.60
751	Tranveling Expenses - local	480,000.00	336,000.00	144,000.00

753	Training Expenses	200,000.00	140,000.00	60,000.00
755	Office Supplies Expenses	253,422.65	185,797.80	67,624.85
756	Accountable Forms Expenses	9,000.00	14,400.00	(5,400.00)
761	Gasoline, Oil & Lubricants Expenses	232,912.00	513,280.00	(280,368.00)
765	Other Supplies Expenses	70,798.00	70,261.80	536.20
766	Water Expenses	29,330.00	79,543.00	(50,213.00)
767	Electricity Expenses	978,645.60	1,071,597.36	(92,951.76)
768	Cooking Gas Expenses	2,000.00	2,000.00	-
771	Postage & Deliveries Expenses	12,000.00	12,000.00	-
772	Telephone Expenses - Landline	51,255.04	45,529.60	5,725.44
773	Telephone Expenses - Mobile	180,000.00	180,000.00	-
774	Internet Expenses	50,400.00	16,788.00	33,612.00
775	Cable, Satellite, Telegraph & Radio Expenses	8,600.00	8,600.00	-
778	Membership Dues & Contribution to Organization	96,000.00	96,000.00	-
779	Awards & Indemnities	15,000.00	15,000.00	-
780	Advertising Expenses	140,000.00	200,000.00	(60,000.00)
781	Printing & Binding Expenses	10,000.00	10,000.00	-
783	Representation Expenses	122,000.00	122,000.00	-
786	Subscription Expenses	11,600.00	11,600.00	-
788	Reward & Other Claims	40,000.00	30,000.00	10,000.00
791	Legal Services	236,000.00	224,000.00	12,000.00
792	Auditing Services	100,000.00	100,000.00	-
795	General Services	-	5,000.00	(5,000.00)
797	Security Services	432,000.00	432,000.00	-
800	Council/Board Members Benefits	974,200.00	849,200.00	125,000.00
811	R & M - Office Building	250,000.00	100,000.00	150,000.00
821	R & M - Office Equipment	20,000.00	20,000.00	-
822	R & M - Furnitures & Fixtures	20,000.00	20,000.00	-
823	R & M - IT Equipment & Software	60,000.00	68,000.00	(8,000.00)
829	R & M - Communication Equipment	10,000.00	10,000.00	-
831	R & M - Firefigthing Eqpt. & Accessories	25,000.00	25,000.00	-
841	R & M - Motor Vehicle	197,080.00	152,840.00	44,240.00
841	R & M - Motor Vehicle	197,080.00	152,840.00	44,240.00
891	Taxes, Duties & Licenses	1,895,500.00	1,905,500.00	(10,000.00)

892	Fidelity Bond Premiums	7,500.00	10,500.00	(3,000.00)
893	Insurance Expenses	29,600.00	37,537.00	(7,937.00)
969	Other Maintenance & Operating Expenses	1,869,000.00	1,737,650.00	131,350.00
971	Bank Charges	1,000.00	1,000.00	-
975	Interest Expenses	<u>6,145,175.30</u>	<u>6,514,276.19</u>	<u>(369,100.89)</u>
		<u>42,336,687.19</u>	<u>25,172,295.60</u>	<u>17,164,391.59</u>

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION

2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
751	<i>Travel Expenses</i>														
	- Official and Employees	20	480,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00
	TOTAL:		480,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
751	<i>Travel Expenses</i>														
	- Official and Employees				40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00
	TOTAL:				40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
Division Manager C

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE DIVISION / FINANCE DIVISION

CAPITALIZED EXPENSE BUDGET 2017

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
201	Land/Watershed		4,000,000.00		2,000,000.00										
	<i>TOTAL:</i>														

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
201	Land/Watershed				2,000,000.00										
	<i>TOTAL:</i>		4,000,000.00		4,000,000.00										

Recommending for Approval:

MARIETTA H. CRUZATA
Division Manager C

Approved by:

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

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CODE	GENERAL DESCRIPTION	QTY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES										
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.
211	Office Building - 2 Storey													
	(Construction of Stockroom/ Admin. & Finance Annex / Conference Room/Physical Fitness Gym/etc.	1 lot	2,000,000.00		1,000,000.00		1,000,000.00							
	TOTAL:		2,000,000.00		1,000,000.00		1,000,000.00				-			

CODE	GENERAL DESCRIPTION	QTY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES										
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.
211	Office Building - 2 Storey													
	(Construction of Stockroom/ Admin. & Finance Annex / Conference Room/Physical Fitness Gym/etc.													
					-									

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General Manager

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
221	Office Equipment														
	-Camera Lens	1 unit	40,000.00	1 unit	40,000.00										
	-Air Conditioner	3 unts	150,000.00					3 unts	150,000.00						
	TOTAL:		190,000.00		40,000.00				150,000.00						-

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
221	Office Equipment														
	-Camera Lens														
	-Air Conditioner														
	TOTAL:														

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
222	Furnitures & Fixtures														
	- Filing Cabinet	10 units	100,000.00							3 units	30,000.00	3 units	30,000.00	4 units	40,000.00
	- Steel Rack/Tire Rack	1 Lot	60,000.00					1 lot	60,000.00						
	- Monobloc Chair	100 pcs.	60,000.00									100pcs	60,000.00		
	- Mobile Pedestal w/ Drawer	6 units	30,000.00					6 units	30,000.00						
	- Conference Table-Board	1 Lot	150,000.00	1 lot	150,000.00										
	- Executive Chair-Board	10 pcs	120,000.00	10 pcs	120,000.00										
	- Tables/chairs/TV/Venetian Blind/Curtain/etc.	LS	200,000.00							LS	100,000.00	LS	100,000.00		
	Total		720,000.00		270,000.00		-		90,000.00		130,000.00		190,000.00	40,000.00	

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				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
222	Furnitures & Fixtures														
	- Filing Cabinet														
	- Steel Rack/Tire Rack														
	- Monobloc Chair														
	- Mobile Pedestal w/ Drawer														
	- Conference Table-Board														
	- Executive Chair-Board														
	- Tables/chairs/TV/Venetian Blind/Curtain/etc.														

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
223	IT Equipment and Software														
	- Geographical Information System (GIS)	1 lot	5,000,000.00					1st Phase	1,000,000.00	2nd Phase	1,000,000.00	3rd Phase	1,000,000.00	4th Phase	1,000,000.00
	- Accounting Program/Stock Inventory System	1 Lot	500,000.00												
	-Printer	6 units	48,000.00					6 units	48,000.00						

CODE	GENERAL DESCRIPTION	QUANTITY SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
223	IT Equipment and Software														
	- Geographical Information System (GIS)							5th Phase	1,000,000.00						
	- Accounting Program/Stock Inventory System								100,000.00		100,000.00		100,000.00		100,000.00
	-Printer														
	TOTAL		5,548,000.00						1,100,000.00		100,000.00		1,148,000.00		1,100,000.00

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
229	Communication Equipment														
	Cellphone	5 units	125,000.00	5 units	125,000.00										
	Total		125,000.00		125,000.00										

CODE	GENERAL DESCRIPTION	QUANTITY SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
229	Communication Equipment														
	Cellphone														

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
250	Other Property Plant & Equipment														
	-Physical Fitness Gym Equipment	1 lot	500,000.00							1 lot	500,000.00				
	-Ladder	1 unit	4,000.00	1 unit	4,000.00										
	Total		504,000.00		4,000.00						500,000.00				

CODE	GENERAL DESCRIPTION	QUANTITY SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
250	Other Property Plant & Equipment														
	-Physical Fitness Gym Equipment														
	-Ladder														
	Total														

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				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
751	<i>Travel Expenses</i>														
	- Official and Employees	20	480,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00
	TOTAL:		480,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00

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				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
751	<i>Travel Expenses</i>														
	- Official and Employees				40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00
	TOTAL:				40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00

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Division Manager C

ROMULO M. CORPORAL, JR.
General Manager

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				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
751	<i>Travel Expenses</i>														
	- Official and Employees	20	480,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00
	TOTAL:		480,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
751	<i>Travel Expenses</i>														
	- Official and Employees				40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00
	TOTAL:				40,000.00		40,000.00		40,000.00		40,000.00		40,000.00		40,000.00

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CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<i>Office Supplies Expenses</i>														
	Ballpen	300 pcs.	1,500.00	75	375.00					75	375.00				
	Battery AA	120 pcs.	2,118.00	30	529.50					30	529.50				
	Bond/Book Paper (A4)	200 reams	22,000.00	50	5,500.00					50	5,500.00				
	Bond/Book Paper (long)	200 reams	25,000.00	50	6,250.00					50	6,250.00				
	Bond/Book Paper (short)	200 reams	24,000.00	50	6,000.00					50	6,000.00				
	Carbon Paper	3 boxes	690.15	1	230.05					1	230.05				
	Cartolina	12 pcs.	32.40	6	16.20										
	Columnar Book	24 pcs.	540.00	12	270.00									12	270.00
	Columnar Pad	24 pcs.	1,078.80	12	539.40									12	539.40
	Correction Tape/Fluid	36 pcs.	1,522.80	9	380.70					9	380.70				
	Copy Paper, Double Letter Size	48 reams	28,296.00					16	9,432.00					16	9,432.00
	<i>SUB-TOTAL:</i>		106,778.15		20,090.85		-		9,432.00		19,265.25		-		10,241.40

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<i>Office Supplies Expenses</i>														
	Ballpen			75	375.00					75	375.00				
	Battery AA			30	529.50					30	529.50				
	Bond/Book Paper (A4)			50	5,500.00					50	5,500.00				
	Bond/Book Paper (long)			50	6,250.00					50	6,250.00				
	Bond/Book Paper (short)			50	6,000.00					50	6,000.00				
	Carbon Paper			1	230.05										
	Cartolina			6	16.20										
	Columnar Book														
	Columnar Pad														
	Correction Tape/Fluid			9	380.70					9	380.70				
	Copy Paper, Double Letter Size							16	9,432.00						
	<i>SUB-TOTAL:</i>				19,281.45		-		9,432.00		19,035.20		-		-

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE DIVISION / FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Envelope (white)	6 boxes	1,206.00												
	Envelope, Long (brown)	300 pcs.	255.00	300	255.00					3	603.00				
	Envelope, Short (brown)	300 pcs.	315.00	300	315.00										
	Flash Drive	12 pcs.	3,724.00	3	931.00					3	931.00				
	Folder Morocco	300 pcs.	1,455.00	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25
	Folder with metal	300 pcs.	2,895.00	25	241.25	25	241.25	25	241.25	25	241.25	25	241.25	25	241.25
	Folder, Long (brown)	300 pcs.	1,455.00	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25
	Folder, Short (brown)	300 pcs.	810.00	25	67.50	25	67.50	25	67.50	25	67.50	25	67.50	25	67.50
	Index Card	12 boxes	449.40	6	224.70										
	Ink hp (black)	24 pcs.	6,696.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00
	Ink hp (colored)	24 pcs.	6,696.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00
	Ink, Gestetner/Toner	4 sets	124,760.00	1 set	31,190.00					1 set	31,190.00				
	Ink, Gestetner/Toner	2 sets	6,080.50	1 set	3,040.25										
	SUB-TOTAL:		156,796.90		37,623.20		1,667.25		1,667.25		34,391.25		1,667.25		1,667.25

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Envelope (white)			3	603.00										
	Envelope, Long (brown)														
	Envelope, Short (brown)														
	Flash Drive			3	931.00					3	931.00				
	Folder Morocco			25	121.25	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25
	Folder with metal			25	241.25	25	241.25	25	241.25	25	241.25	25	241.25	25	241.25
	Folder, Long (brown)			25	121.25	25	121.25	25	121.25	25	121.25	25	121.25	25	121.25
	Folder, Short (brown)			25	67.50	25	67.50	25	67.50	25	67.50	25	67.50	25	67.50
	Index Card			6	224.70										
	Ink hp (black)			2	558.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00
	Ink hp (colored)			2	558.00	2	558.00	2	558.00	2	558.00	2	558.00	2	558.00
	Ink, Gestetner/Toner			1 set	31,190.00					1 set	31,190.00				
	Highlighter/stabilo			1 set	3,040.25										
	SUB-TOTAL:				37,656.20		1,667.25		1,667.25		33,788.25		1,667.25		1,667.25

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE DIVISION / FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Highlighter/Stabilo	6 pcs.	111.00	3	55.50										
	Mouse	12 pcs.	1,695.00	3	565.00					3	565.00				
	Pad Paper	50 pads	900.00	12	216.00					12	216.00				
	Paper Clip	20 boxes	279.00	5	69.75					5	69.75				
	Paper Fastener	6 boxes	1,348.00	5	337.00					5	337.00				
	Pencil	6 dozen	121.20	3	60.60										
	Puncher	2 pcs.	254.00							1	127.00				
	Paste	2 pcs.	77.80	1	38.90										
	Record Book (300)	12 pcs.	745.20	3	186.30					3	186.30				
	Record Book (500)	12 pcs.	1,072.80	3	268.20					3	268.20				
	Ribbon Epson	4 pcs.	1,378.20	1	344.55					1	344.55				
	Ribbon Typewriter	12 pcs.	199.20	6	99.60										
	SUB-TOTAL:		8,181.40		2,241.40						-				

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Highlighter/Stabilo			3	55.50										
	Mouse			3	565.00										
	Pad Paper			12	216.00					14	252.00				
	Paper Clip			5	69.75					5	69.75				
	Paper Fastener			5	337.00					5	337.00				
	Pencil			3	60.60										
	Puncher			1	127.00										
	Paste			1	38.90										
	Record Book (300)			3	186.30					3	186.30				
	Record Book (500)			3	268.20					3	268.20				
	Ribbon Epson			1	344.55					1	344.55				
	Ribbon Typewriter			6	99.60										
	Highlighter/stabilo														
	SUB-TOTAL:				2,368.40						-				

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE DIVISION / FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Rubber Band	3 boxes	326.70	3	326.70										
	Ruler (all sizes)	12 pcs.	120.00	6	60.00										
	Sharpener	2 pcs.	600.00	1	300.00										
	Sign Pen	100 pcs.	4,530.00	15	679.50			15	679.50			15	679.50	5	226.50
	Stamp Pad	6 pcs.	192.00					3	96.00						
	Staple Remover	6 pcs.	108.90	3	54.45										
	Staple Wire	6 boxes	117.00	3	58.50										
	Stapler	6 pcs.	569.40					3	284.70						
	Tape Dispenser	2 pcs.	98.20					1	49.10						
	Tape, Adding Machine	36 pcs.	300.60	12	100.20									12	100.20
	Tape, Plastic	12 pcs.	214.80	6	107.40										
	White Board Eraser	1 pc.	15.00	1	15.00										
	White Board Pen	12 pcs.	186.60					6	93.30						
	SUB-TOTAL:		7,379.20		1,701.75		-		1,202.60		-		679.50		326.70

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
755	<u>Office Supplies Expenses</u>														
	Rubber Band														
	Ruler (all sizes)			6	60.00										
	Sharpener			1	300.00										
	Sign Pen			15	679.50			15	679.50			15	679.50	5	226.50
	Stamp Pad							3	96.00						
	Staple Remover			3	54.45										
	Staple Wire			3	58.50										
	Stapler							3	284.70						
	Tape Dispenser			1	49.10										
	Tape, Adding Machine							12	100.20						
	Tape, Plastic			6	107.40										
	White Board Eraser														
	White Board Pen			6	93.30										
	SUB-TOTAL:				1,402.25		-		1,160.40		-		679.50		226.50
	GRAND TOTAL:		279,135.65		122,365.50		3,334.50		24,561.50		110,051.55		4,693.50		14,129.10

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
Division Manager C

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION

2017

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
756	Accountable Forms														
	- Check Booklet	12 booklets	9,000.00	1	750.00	1	750.00	1	750.00	1	750.00	1	750.00	1	750.00
	TOTAL:		9,000.00		750.00		750.00		750.00		750.00		750.00		750.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
756	Accountable Forms														
	- Check Booklet			1	750.00	1	750.00	1	750.00	1	750.00	1	750.00	1	750.00
					750.00		750.00		750.00		750.00		750.00		750.00

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
Division Manager C

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
761	<i>Gasoline, Oil & Lubricants</i>														
	1. Toyota Pick-Up (SEH663)	3,000 liters	104,040.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00
		(diesoline)													
	2. Isuzu Flexi-Truck (new)	3,000 liters	104,040.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00
	w/ passenger van	(diesoline)													
	3. Motorcycle (2)	528 liters	23,760.00	44 ltrs.	1,980.00	44 ltrs.	1,980.00	44 ltrs.	1,980.00	44 ltrs.	1,980.00	44 ltrs.	1,980.00	44 ltrs.	1,980.00
		(Fuel Save)													
	4. Fuel, Oil & Lubricants	Lumpsum	10,000.00		800.00		800.00		800.00		800.00		800.00		1,000.00
		(Fuel Save)													
	TOTAL:		241,840.00		20,120.00		20,120.00		20,120.00		20,120.00		20,120.00		20,320.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
761	<i>Gasoline, Oil & Lubricants</i>														
	1. Toyota Pick-Up (SEH663)			250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00
	2. Isuzu Flexi-Truck (new)			250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00	250 L's	8,670.00
	w/ passenger van														
	3. Motorcycle (2)			44 ltrs.	1,980.00	44 ltrs.	1,980.00	44 ltrs.	1,980.00	44 ltrs.	1,980.00	44 ltrs.	1,980.00	44 ltrs.	1,980.00
	4. Fuel, Oil & Lubricants				800.00		800.00		800.00		800.00		800.00		1,000.00
	TOTAL:				20,120.00		20,120.00		20,120.00		20,120.00		20,120.00		20,320.00

Recommending for Approval:

MARIETTA H. CRUZATA
Division Manager C

Approved by:

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
766	Water Expenses	1,344 cu.m.	75,193.15	112	6,266.00	112	6,266.00	112	6,266.00	112	6,266.00	112	6,266.00	112	6,266.00
TOTAL:			75,193.15		6,266.00		6,266.00		6,266.00		6,266.00		6,266.00		6,266.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
766	Water Expenses			112	6,266.00	112	6,266.00	112	6,266.00	112	6,266.00	112	6,266.00	112	6,267.15
TOTAL:				6,266.00		6,266.00		6,266.00		6,266.00		6,266.00		6,267.15	

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
Division Manager C

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2017

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
768	Cooking Gas	2 tanks	2,000.00	1	1,000.00										
TOTAL:			2,000.00		1,000.00										

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
768	Cooking Gas			1	1,000.00										
					1,000.00										

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
Division Manager C

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
771	Postage & Deliveries	Lump Sum	12,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00
	TOTAL:		12,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
771	Postage & Deliveries				1,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00
	TOTAL:				1,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
Division Manager C

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
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CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
772	<i>Telephone Expenses - Landline</i>														
	- PACD Hotline (299-6504)		6,548.88		545.74		545.74		545.74		545.74		545.74		545.74
	- Admin. TeleFax (299-5709)		10,694.28		891.19		891.19		891.19		891.19		891.19		891.19
	- Long Distance & Fax		25,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,500.00
	TOTAL:		42,243.16		3,436.93		3,436.93		3,436.93		3,436.93		3,436.93		3,936.93

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
772	<i>Telephone Expenses - Landline</i>														
	- PACD Hotline (299-6504)				545.74		545.74		545.74		545.74		545.74		545.74
	- Admin. TeleFax (299-5709)				891.19		891.19		891.19		891.19		891.19		891.19
	- Long Distance & Fax				2,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,500.00
					3,436.93		3,436.93		3,436.93		3,436.93		3,436.93		3,936.93

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
 Division Manager C

ROMULO M. CORPORAL, JR.
 General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2017

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
773	Telephone Expenses - Mobile														
	- Cellcard	144	168,000.00	12	14,000.00	12	14,000.00	12	14,000.00	12	14,000.00	12	14,000.00	12	14,000.00
	TOTAL:		168,000.00		14,000.00		14,000.00		14,000.00		14,000.00		14,000.00		14,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
773	Telephone Expenses - Mobile			12	14,000.00	12	14,000.00	12	14,000.00	12	14,000.00	12	14,000.00	12	14,000.00
	- Cellcard														
					14,000.00		14,000.00		14,000.00		14,000.00		14,000.00		14,000.00

Recommending for Approval:

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MARIETTA H. CRUZATA
Division Manager C

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
774	<i>Intenet Expenses</i>	12	50,400.00	1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00
	TOTAL:		50,400.00		4,200.00		4,200.00		4,200.00		4,200.00		4,200.00		4,200.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
774	<i>Intenet Expenses</i>			1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00	1	4,200.00
					4,200.00		4,200.00		4,200.00		4,200.00		4,200.00		4,200.00

Recommending for Approval:

Approved by:

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IRIGA CITY WATER DISTRICT
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GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES													
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE			
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
778	Membership Dues & Contribution to Organization	12,000 conn. x 3	72,000.00														
	- PAWD	@ P2.00/conn.				24,000.00											
	- PWWA																
	- BIWADA									24,000.00							
	TOTAL:		72,000.00			24,000.00				24,000.00							

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES													
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER			
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
778	Membership Dues & Contribution to Organization																
	- PAWD																
	- PWWA				24,000.00												
	- BIWADA																
	TOTAL:				24,000.00					-							

Recommending for Approval:

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CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
779	Awards & Indemnities		15,000.00		1,250.00		1,250.00		1,250.00		1,250.00		1,250.00		1,250.00
	TOTAL:		15,000.00		1,250.00		1,250.00		1,250.00		1,250.00		1,250.00		1,250.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
779	Awards & Indemnities				1,250.00		1,250.00		1,250.00		1,250.00		1,250.00		1,250.00
					1,250.00		1,250.00		1,250.00		1,250.00		1,250.00		1,250.00

Recommending for Approval:

MARIETTA H. CRUZATA
Division Manager C

Approved by:

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General Manager

IRIGA CITY WATER DISTRICT
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CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
780	<u>Advertising Expenses</u>														
	- ICWD Calendar	2,500 pcs.	100,000.00												
	- Souvenir Program		16,000.00		1,300.00		1,300.00		1,300.00		1,300.00		1,300.00		1,500.00
	- Radio ADS	12	24,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,000.00
	TOTAL:		140,000.00		3,300.00		3,300.00		3,300.00		3,300.00		3,300.00		3,500.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
780	<u>Advertising Expenses</u>														
	- ICWD Calendar								100,000.00						
	- Souvenir Program				1,300.00		1,300.00		1,300.00		1,300.00		1,300.00		1,500.00
	- Radio ADS				2,000.00		2,000.00		2,000.00		2,000.00		2,000.00		2,000.00
	TOTAL:				3,300.00		3,300.00		103,300.00		3,300.00		3,300.00		3,500.00

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Approved by:

MARIETTA H. CRUZATA
 Division Manager C

ROMULO M. CORPORAL, JR.
 General Manager

IRIGA CITY WATER DISTRICT
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GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
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CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
783	<i>Representation Expenses</i>														
	- Official & Employees meeting		72,000.00		6,000.00		6,000.00		6,000.00		6,000.00		6,000.00		6,000.00
	- Tinagba		8,000.00				8,000.00								
	- Independence Day		5,000.00												5,000.00
	- Iriga City Foundation Anniv.		5,000.00												
	- CSC Anniversary		5,000.00												
	- Inter-Agency		5,000.00												
	- Rizal Day Anniversary		5,000.00												
	- COA Entrance & Exit Conference		5,000.00												
	- Visitors		5,000.00		400.00		400.00		400.00		400.00		400.00		500.00
	- Various meeting		7,000.00		500.00		500.00		500.00		500.00		500.00		1,000.00
	TOTAL:		122,000.00		6,900.00		14,900.00		6,900.00		6,900.00		6,900.00		12,500.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
783	<i>Representation Expenses</i>														
	- Official & Employees meeting				6,000.00		6,000.00		6,000.00		6,000.00		6,000.00		6,000.00
	- Tinagba														
	- Independence Day														
	- Iriga City Foundation Anniv.								5,000.00						
	- CSC Anniversary								5,000.00						
	- Inter-Agency										5,000.00				
	- Rizal Day Anniversary														5,000.00
	- COA Entrance & Exit Conference										5,000.00				
	- Visitors				400.00		400.00		400.00		400.00		400.00		500.00
	- Various meeting				500.00		500.00		500.00		500.00		500.00		1,000.00
	TOTAL:				6,900.00		6,900.00		16,900.00		16,900.00		6,900.00		12,500.00

Recommending for Approval:

MARIETTA H. CRUZATA
Division Manager C

Approved by:

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
791	<i>Legal Services</i>		236,000.00		20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		18,000.00
	TOTAL:		236,000.00		20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		18,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
791	<i>Legal Services</i>				20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		18,000.00
	TOTAL:				20,000.00		20,000.00		20,000.00		20,000.00		20,000.00		18,000.00

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
 Division Manager C

ROMULO M. CORPORAL, JR.
 General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
797	Security Services		432,000.00		36,000.00		36,000.00		36,000.00		36,000.00		36,000.00		36,000.00
	TOTAL:		432,000.00		36,000.00		36,000.00		36,000.00		36,000.00		36,000.00		36,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
797	General Services				36,000.00		36,000.00		36,000.00		36,000.00		36,000.00		36,000.00
	TOTAL:				36,000.00		36,000.00		36,000.00		36,000.00		36,000.00		36,000.00

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Division Manager C

ROMULO M. CORPORAL, JR.
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IRIGA CITY WATER DISTRICT
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CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
800	<i>Board of Directors Benefits</i>														
	Per Diem	5	799,200.00	5	66,600.00	5	66,600.00	5	66,600.00	5	66,600.00	5	66,600.00	5	66,600.00
	Performance Based Incentive	5	220,500.00											5	220,500.00
	TOTAL:		1,019,700.00		66,600.00		66,600.00		66,600.00		66,600.00		66,600.00		287,100.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
800	<i>Board of Directors Benefits</i>														
	Per Diem			5	66,600.00	5	66,600.00	5	66,600.00	5	66,600.00	5	66,600.00	5	66,600.00
	Performance Based Incentive														
	TOTAL:				66,600.00		66,600.00		66,600.00		66,600.00		66,600.00		66,600.00

Recommending for Approval:

MARIETTA H. CRUZATA
Division Manager C

Approved by:

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General Manager

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GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
811	Repairs & Maintenance (Office Building)		250,000.00								200,000.00				
	TOTAL:		250,000.00		-		-		-		200,000.00		-		-

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
811	Repairs & Maintenance (Office Building)				25,000.00		25,000.00								
	TOTAL:				25,000.00		25,000.00		-		-		-		-

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Division Manager C

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General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2017

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
821	<i>Repairs & Maintenance</i> (Office Equipment)		20,000.00		1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00
	TOTAL:		20,000.00		1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
821	<i>Repairs & Maintenance</i> (Office Equipment)				1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00
	TOTAL:				1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00

Recommending for Approval:

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MARIETTA H. CRUZATA
Division Manager C

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
822	Repairs & Maintenance (Furnitures & Fixtures)		20,000.00		1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00
	Cost of Labor & Materials														
	TOTAL:		20,000.00		1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
822	Repairs & Maintenance (Furnitures & Fixtures)				1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00
	TOTAL:				1,600.00		1,600.00		1,600.00		1,600.00		1,600.00		2,000.00

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
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ROMULO M. CORPORAL, JR.
 General Manager

IRIGA CITY WATER DISTRICT
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GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
823	Repairs & Maintenance (IT Equipment & Software)														
	- Website Administrator, Repair & Maintenance of IT Equipment		60,000.00		5,000.00		5,000.00		5,000.00		5,000.00		5,000.00		5,000.00
	TOTAL:		60,000.00		5,000.00		5,000.00		5,000.00		5,000.00		5,000.00		5,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
823	Repairs & Maintenance (IT Equipment & Software)														
	- Website Administrator, Repair & Maintenance of IT Equipment				5,000.00		5,000.00		5,000.00		5,000.00		5,000.00		5,000.00
	TOTAL:				5,000.00		5,000.00		5,000.00		5,000.00		5,000.00		5,000.00

Recommending for Approval:

MARIETTA H. CRUZATA
 Division Manager C

Approved by:

ROMULO M. CORPORAL, JR.
 General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
829	Repairs & Maintenance (Communication Equipment)		10,000.00		800.00		800.00		800.00		800.00		800.00		1,000.00
	TOTAL:		10,000.00		800.00		800.00		800.00		800.00		800.00		1,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
829	Repairs & Maintenance (Communication Equipment)				800.00		800.00		800.00		800.00		800.00		1,000.00
	TOTAL:				800.00		800.00		800.00		800.00		800.00		1,000.00

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
 Division Manager C

ROMULO M. CORPORAL, JR.
 General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES													
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE			
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
831	Repairs & Maintenance (Fire Fighting Equipment)		25,000.00				25,000.00										
	TOTAL:		25,000.00				25,000.00										

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES													
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER			
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT		
831	Repairs & Maintenance (Fire Fighting Equipment)																

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
Division Manager C

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
891	<i>Taxes, Duties & Liscenses</i>														
	- Franchise Tax		1,600,000.00		127,000.00		128,000.00		130,000.00		131,000.00		132,000.00		133,000.00
	- BIR Annual Registration as GOCC		1,500.00		1,500.00										
	- DENR Titling	9 lots	198,000.00												
	- NWRB Annual Water Charges		16,000.00										16,000.00		
	- City Treasurer's Office (Real Property Tax)	9 lots	50,000.00												
	-Others (Registry of Deeds & Miscellaneous Expenses)		30,000.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00
	TOTAL:		1,895,500.00		131,000.00		130,500.00		132,500.00		133,500.00		150,500.00		135,500.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
891	<i>Taxes, Duties & Liscenses</i>														
	- Franchise Tax				134,000.00		135,000.00		136,000.00		137,000.00		138,000.00		139,000.00
	- BIR Annual Registration as GOCC														
	- DENR Titling						198,000.00								
	- NWRB Annual Water Charges														
	- City Treasurer's Office (Real Property Tax)														50,000.00
	-Others (Registry of Deeds & Miscellaneous Expenses)				2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00
	TOTAL:				136,500.00		335,500.00		138,500.00		139,500.00		140,500.00		191,500.00

Recommending for Approval:

MARIETTA H. CRUZATA
 Division Manager C

Approved by:

ROMULO M. CORPORAL, JR.
 General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
892	<i>Fidelity Bond Premium</i>														
	- General Manager		1,500.00								1,500.00				
	- Cashier (Working Fund Custodian)		3,375.00								3,375.00				
	- Storekeeper		3,750.00								3,750.00				
	- Accounting Processor (Property Custodian)		1,125.00								1,125.00				
	- Purchasing Officer		1,500.00								1,500.00				
	TOTAL:		11,250.00								11,250.00				

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
892	<i>Fidelity Bond Premium</i>														
	- General Manager														
	- Cashier (Working Fund Custodian)														
	- Storekeeper														
	- Accounting Processor (Property Custodian)														
	- Purchasing Officer														
	TOTAL:														

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
 Division Manager C

ROMULO M. CORPORAL, JR.
 General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
GM's OFFICE / ADMINISTRATIVE & FINANCE DIVISION
2 0 1 7

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
893	Insurance Expenses														
	1. Toyota Hi-Lux 4x4 SEH 663		4,000.00						4,000.00						
	2. Isuzu Flexi Truck w/ Passenger Van		9,000.00												9,000.00
	3. 2 units motorcycle		2,600.00										2,600.00		
	4. Fire Insurance		35,000.00												
	- Admin. Bldg. & Annex														
	- Office Eqpt./Furniture & Fixture														
	- Stockroom														
	- New Building														
	TOTAL:		50,600.00						4,000.00				2,600.00		9,000.00

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	SCHEDULE / MILESTONE OF ACTIVITIES											
				JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
				QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
893	Insurance Expenses														
	1. Toyota Hi-Lux 4x4 SEH 663														
	2. Isuzu Flexi Truck w/ Passenger Van														
	3. 2 units motorcycle														
	4. Fire Insurance														
	- Admin. Bldg. & Annex														
	- Office Eqpt./Furniture & Fixture														
	- Stockroom														
	TOTAL:						35,000.00								

Recommending for Approval:

Approved by:

MARIETTA H. CRUZATA
 Division Manager C

ROMULO M. CORPORAL, JR.
 General Manager

PROJECT PROCUREMENT MANAGEMENT PLAN 2017

Office Supplies	187,174.05	
Office Devices	2,679.07	
Computer Supplies	227,968.80	
IT Equipments	23,037.47	
Accountable Forms	107,000.00	
Gasoline	165,000.00	
EXPENSES:	74,400.00	
<i>Mobile Expenses</i>		36,000.00
<i>Landline Expenses</i>		8,400.00
<i>Internet Expenses</i>		30,000.00
REPAIRS & MAINTENANCE:	164,900.00	
<i>Motor Vehicles</i>		24,900.00
<i>Office Equipments</i>		20,000.00
<i>IT Equipments/Software</i>		100,000.00
<i>Furnitures & Fixtures</i>		20,000.00
Insurance	16,500.00	
Operating Expenses	11,202.16	
Promotional Offers	300,000.00	
CAPEX	567,340.00	
TOTAL	1,847,201.55	

BUDGET APPROPRIATION 2017 - Commercial Division

BUDGET APPROPRIATION 2017 - Commercial Division

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

OFFICE SUPPLIES

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																										
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC				
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT			
	Stamp Pad, felt	4	135.56	1	33.89		-		-	1	33.89		-		-	1	33.89		-		-	1	33.89		-		-	33.89		
	Stamp Pad Ink	4	166.68	1	41.67		-		-	1	41.67		-		-	1	41.67		-		-	1	41.67		-		1	41.67	41.67	
	Staple wire	16	368.80	4	92.20		-		-	4	92.20		-		-	4	92.20		-		-	4	92.20		-		-	23.05		
	Tape, paper, for adding machine	72	692.64	6	57.72	6	57.72	6	57.72	6	57.72	6	57.72	6	57.72	6	57.72	6	57.72	6	57.72	6	57.72	6	57.72	6	57.72	6	57.72	9.62
	Tape, masking, 24mm	72	4,286.88	6	357.24	6	357.24	6	357.24	6	357.24	6	357.24	6	357.24	6	357.24	6	357.24	6	357.24	6	357.24	6	357.24	6	357.24	6	357.24	59.54
	Tape, transparent, 24mm	72	1,408.32	6	117.36	6	117.36	6	117.36	6	117.36	6	117.36	6	117.36	6	117.36	6	117.36	6	117.36	6	117.36	6	117.36	6	117.36	6	117.36	19.56
	Thermal Paper	2400	96,000.00	200	8,000.00	200	8,000.00	200	8,000.00	200	8,000.00	200	8,000.00	200	8,000.00	200	8,000.00	200	8,000.00	200	8,000.00	200	8,000.00	200	8,000.00	200	8,000.00	200	8,000.00	40.00
	Toilet Tissue, 12 rolls/pack	24	1,866.00	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50	2	155.50	77.75
					17,418.59		14,804.58		15,827.98		15,109.81		16,100.32		14,834.28		16,359.85		14,846.25		15,827.98		15,340.48		15,827.98		14,875.95			
	TOTAL	4,185	187,174.05																											

Prepared by:

MARIBETH O. MARZAN
Division Manager

Approved by:

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

COMPUTER and IT SUPPLIES

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																								
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC		
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	
	Continuous Forms-11x9 1/2-1 Ply	100	62,000.00	8	4,960.00	8	4,960.00	9	5,580.00	8	4,960.00	8	4,960.00	8	4,960.00	9	5,580.00	8	4,960.00	9	5,580.00	8	4,960.00	9	5,580.00	8	4,960.00	620.00
	Continuous Forms-11x9 1/2-2 Ply	48	33,840.00	4	2,820.00	4	2,820.00	4	2,820.00	4	2,820.00	4	2,820.00	4	2,820.00	4	2,820.00	4	2,820.00	4	2,820.00	4	2,820.00	4	2,820.00	4	2,820.00	705.00
	USB Flash Drive, 16GB, plug & play	8	2,493.44	8	2,493.44		-		-		-		-		-		-		-		-		-		-		-	311.68
	Ink Bottle, EPSON L210/L220, #T664 (Black)	60	17,160.00	5	1,430.00	5	1,430.00	5	1,430.00	5	1,430.00	5	1,430.00	5	1,430.00	5	1,430.00	5	1,430.00	5	1,430.00	5	1,430.00	5	1,430.00	5	1,430.00	286.00
	Ink Bottle, EPSON L210/L220, #T6644 (Yellow)	36	10,296.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	286.00
	Ink Bottle, EPSON L210/L220, #T6643 (Magenta)	36	10,296.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	286.00
	Ink Bottle, EPSON L210/L220, #T6642 (Cyan)	36	10,296.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	3	858.00	286.00
	Ink Cartridge, Brother, MFC-J2510, LC563 (Black)	12	4,800.00	1	400.00	1	400.00	1	400.00	1	400.00	1	400.00	1	400.00	1	400.00	1	400.00	1	400.00	1	400.00	1	400.00	1	400.00	400.00
	Ink Cartridge, Brother, MFC-J2510, LC563 (Yellow)	6	2,400.00	1	400.00		-	1	400.00		-	1	400.00		-	1	400.00		-	1	400.00		-	1	400.00		-	400.00
	Ink Cartridge, Brother, MFC-J2510, LC563 (Magenta)	6	2,400.00	1	400.00		-	1	400.00		-	1	400.00		-	1	400.00		-	1	400.00		-	1	400.00		-	400.00
	Ink Cartridge, Brother, MFC-J2510, LC563 (Cyan)	6	2,400.00	1	400.00		-	1	400.00		-	1	400.00		-	1	400.00		-	1	400.00		-	1	400.00		-	400.00
	Ink Cartridge, Brother, DCP-3856	2	800.00		-		-		-		-		-	1	400.00		-		-		-		-		-	1	400.00	400.00

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

COMPUTER and IT SUPPLIES

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																								
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC		
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	
	Ink Cartridge, HP, #704, Tri-color	24	8,640.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	360.00
	Ink Cartridge, HP, #704, Black	24	8,640.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	2	720.00	360.00
	Ribbon, EPSON S015086/LQ2180	48	36,000.00	4	3,000.00	4	3,000.00	4	3,000.00	4	3,000.00	4	3,000.00	4	3,000.00	4	3,000.00	4	3,000.00	4	3,000.00	4	3,000.00	4	3,000.00	4	3,000.00	750.00
	Ribbon, EPSON LX-310/SO15632	84	7,140.00	7	595.00	7	595.00	7	595.00	7	595.00	7	595.00	7	595.00	7	595.00	7	595.00	7	595.00	7	595.00	7	595.00	7	595.00	85.00
	Ribbon, EPSON SO15327/FX2190	24	8,367.36	2	697.28	2	697.28	2	697.28	2	697.28	2	697.28	2	697.28	2	697.28	2	697.28	2	697.28	2	697.28	2	697.28	2	697.28	348.64
					21,609.72		17,916.28		19,736.28		17,916.28		19,116.28		18,316.28		19,736.28		17,916.28		19,736.28		17,916.28		19,736.28		18,316.28	
	TOTAL	560	227,968.80																									

Prepared by:

MARIBETH O. MARZAN
Division Manager

Approved by:

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

COMPUTER and IT EQUIPMENTS

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
✓	Computer Monitor, HD, 21"	2	14,000.00			2	14,000.00																				-
✓	Mouse, optical, USB Connection	1	145.77	1	145.77																						145.77
	Mouse Pad	3	225.00	3	225.00																						75.00
	Speaker, for computer set	1	566.70					1	566.70																		566.70
✓	Keyboard	1	1,100.00	1	1,100.00																						1,100.00
✓	Printer, EPSON L220	1	7,000.00							1	7,000.00																
					1,470.77		14,000.00			566.70		7,000.00															
	TOTAL	9	23,037.47																								

Prepared by:

MARIBETH O. MARZAN
Division Manager

Approved by:

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

ACCOUNTABLE FORMS

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
✓	Official Water Bill Receipts	100	107,000.00	100	107,000.00		-		-		-		-		-		-		-		-		-		-		-
					107,000.00		-		-		-		-		-		-		-		-		-		-		-
	TOTAL	100	107,000.00																								

1,070.00

Prepared by:

MARIBETH O. MARZAN
Division Manager

Approved by:

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

GASOLINE

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	9 units Motorcycle:																										
	SD 6521	300	15,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
	SD 9304	300	15,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
	SD 9306	300	15,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
	SD 9307	300	15,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
	SJ 4180	300	15,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
	SJ 4185	300	15,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
	SH 8269	300	15,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
	WAVE 110,black	300	15,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
	WAVE 110, red	300	15,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
	2 units Motorcycle with Side Cars:																										
	SD 9314	300	15,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
	SD 6524	300	15,000.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00	25	1,250.00
					13,750.00		13,750.00		13,750.00		13,750.00		13,750.00		13,750.00		13,750.00		13,750.00		13,750.00		13,750.00		13,750.00		13,750.00
	TOTAL	3,300	165,000.00																								

50.00
50.00
50.00
50.00
50.00
50.00
50.00
50.00
50.00
50.00
50.00

Prepared by:

MARIBETH O. MARZAN
Division Manager

Approved by:

ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

TELEPHONE EXPENSE - MOBILE

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	Cell Cards																										
	Division Manager, 1,500x12mos.		18,000.00		1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		
	Disconnection (2), 500x12mos.x2		12,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00		1,000.00		
	Customer Service Asst. (1), 500x12mos.		6,000.00		500.00		500.00		500.00		500.00		500.00		500.00		500.00		500.00		500.00		500.00		500.00		
					3,000.00		3,000.00		3,000.00		3,000.00		3,000.00		3,000.00		3,000.00		3,000.00		3,000.00		3,000.00		3,000.00		
	TOTAL		36,000.00																								

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General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

TELEPHONE EXPENSE - LANDLINE

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	Telephone Expense:																										
	Landline		8,400.00		700.00		700.00		700.00		700.00		700.00		700.00		700.00		700.00		700.00		700.00		700.00		700.00
					700.00		700.00		700.00		700.00		700.00		700.00		700.00		700.00		700.00		700.00		700.00		700.00
	TOTAL		8,400.00																								

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Division Manager

Approved by:

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General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

TELEPHONE EXPENSE - INTERNET

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	Internet Connection:																										
	WIFI		30,000.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00
					2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00		2,500.00
	TOTAL		30,000.00																								

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IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

REPAIR AND MAINTENANCE - MOTOR VEHICLES

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	Maintenance and repair of:																										
	Motor Vehicles: (9)																										
	-Tires with tubes																										
	(17 x 275)	8	5,600.00	2	1,400.00	3	2,100.00	3	2,100.00																		
	(17 x 250)	8	4,800.00	2	1,200.00	3	1,800.00	3	1,800.00																		
	-Knobbie Tires	2	1,300.00			2	1,300.00																				
	With side cars: (2)																										
	(17 x 300)	4	3,800.00	2	1,900.00			2	1,900.00																		
	(18 x 300)	4	4,200.00	2	2,100.00			2	2,100.00																		
	Spare parts:		4,000.00						4,000.00																		
	-Clutch Cable																										
	-ignition switch																										
	-Spark Plug																										
	-Bearing																										
	-Change Oil																										
	-Battery																										
	-Brake Shoe																										
	-Step Nut																										
	-Chain & Sprocket																										
	Vulganizing / Tiring Fee / Washing		1,200.00						1,200.00																		
					6,600.00		5,200.00		13,100.00		-		-		-		-		-		-		-		-		
	TOTAL	26	24,900.00																								

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IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

REPAIR AND MAINTENANCE - OFFICE EQUIPMENT

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	Maintenance and Repair of Office Equipment:		20,000.00		5,000.00		-		-		5,000.00		-		-		5,000.00		-		-		5,000.00		-		-
	TOTAL		20,000.00																								

Prepared by:

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Division Manager

Approved by:

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General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

REPAIR AND MAINTENANCE - I.T. EQUIPMENT/SOFTWARE

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	Maintenance and Repair of Computer Hardware and Software:																										
	* (Spareparts & Accessories) eg. Keyboard, mouse, mouse pad, speakers, AVR, CPU, printers		100,000.00		-		25,000.00		-		-		25,000.00		-		-		25,000.00		-		-		25,000.00		-
	TOTAL		100,000.00																								

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Division Manager

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ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

REPAIR AND MAINTENANCE - FURNITURE/FIXTURES

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	Maintenance and Repair of Office Furnitures and Fixtures:		20,000.00		-		-		-		-		20,000.00		-		-		-		-		-		-		
	TOTAL		-																								

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IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

INSURANCE

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	Motorcycle (9 UNITS):		13,500.00																								
	SD 6521				1,500.00		-		-		-		-		-		-		-		-		-		-		
	SD 9304				-		-		-		1,500.00		-		-		-		-		-		-		-		
	SD 9306				-		-		-		-		1,500.00		-		-		-		-		-		-		
	SD 9307				-		-		-		-		-		1,500.00		-		-		-		-		-		
	SJ 4180				-		-		-		-		-		-		-		-		-		-		-		
	SJ 4185				-		-		-		-		1,500.00		-		-		-		-		1,500.00		-		
	SH 8269				-		-		-		-		-		-		-		-		1,500.00		-		-		
	WAVE 110, black				-		-		-		-		-		1,500.00		-		-		-		-		-		
	WAVE 110, red				-		-		-		-		-		1,500.00		-		-		-		-		-		
	Motorcycle with Side Cars (2 UNITS):		3,000.00																								
	SD 9314				-		-		-		1,500.00		-		-		-		-		-		-		-		
	SD 6524				-		-		-		1,500.00		-		-		-		-		-		-		-		
					1,500.00		-		-		4,500.00		1,500.00		4,500.00		1,500.00		-		1,500.00		1,500.00		-		
	TOTAL	-	16,500.00																								

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General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St. San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

OTHER MAINTENANCE AND OPERATING EXPENSES

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	LTO REGISTRATION		6,252.16																								
	Motorcycles:																										
	SD 6521				431.56																						
	SD 9304									431.56																	
	SD 9306													431.56													
	SD 9307														431.56												
	SD 4180																					431.56					
	SD 4185										431.56																
	SH 8269																										
	WAVE 100, black															824.06											
	WAVE 100, red															824.06											
	w/ Side Car:																										
	SD 6524										791.56																
	SD 9314										791.56																
	SMOKE TEST		4,950.00																								
	Motorcycles:																										
	SD 6521				450.00																						
	SD 9304									450.00																	
	SD 9306													450.00													
	SD 9307														450.00												
	SD 4180																						450.00				
	SD 4185										450.00																
	SH 8269																										
	WAVE 100, black															450.00											
	WAVE 100, red															450.00											
	w/ Side Car:																										
	SD 6524										450.00																
	SD 9314										450.00																
	TOTAL	-	11,202.16		881.56		-		-	3,364.68	881.56	3,429.68	881.56	-	881.56	881.56	-	881.56	881.56	-	-	-	-	-	-		

Prepared by:

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IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St., San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

END-USER/UNIT: **COMMERCIAL DIVISION**

OTHER MAINTENANCE AND OPERATING EXPENSES

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	ICWD Promotional Offers:																										
	Monthly, Summer, Anniversary, and Christmas Promo (eg. Tarpaulin, Prizes, etc.)		300,000.00																							300,000.00	
					-		-		-		-		-		-		-		-		-		-		300,000.00		
	TOTAL		300,000.00																								

Prepared by:

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ROMULO M. CORPORAL, JR.
General Manager

IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St., San Roque, Iriga City

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2017

USER UNIT: **COMMERCIAL DIVISION**

CAPEX

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES																							
				JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEPT		OCT		NOV		DEC	
				QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT	QTY	AMT
	Other Reconnection/ Disconnection Tools & Fittings (eg. Plugs, Teflon Tape)		7,500.00		7,500.00		-		-		-		-		-		-		-		-		-		-		
			-		-		-		-		-		-		-		-		-		-		-		-		
					92,500.00		92,000.00		151,840.00		110,000.00		75,000.00		46,000.00		-		-		-		-		-		
	TOTAL		567,340.00																								

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IRIGA CITY WATER DISTRICT
Rufino Llagas Sr. St., San Roque, Iriga City

SUMMARY PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT:

COMMERCIAL DIVISION

CODE	GENERAL DESCRIPTION	QTY	ESTIMATED BUDGET	SCHEDULE/MILESTONE OF ACTIVITIES												
				JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	
				QTY/AMT	QTY/AMT	QTY/AMT	QTY/AMT	QTY/AMT	QTY/AMT	QTY/AMT	QTY/AMT	QTY/AMT	QTY/AMT	QTY/AMT	QTY/AMT	QTY/AMT
	Office Supplies		187,174.05	17,418.59	14,804.58	15,827.98	15,109.81	16,100.32	14,834.28	16,359.85	14,846.25	15,827.98	15,340.48	15,827.98	14,875.95	
	Office Devices		2,679.07	1,472.87	-	-	-	-	1,206.20	-	-	-	-	-	-	
	Computer and IT Supplies		227,968.80	21,609.72	17,916.28	19,736.28	17,916.28	19,116.28	18,316.28	19,736.28	17,916.28	19,736.28	17,916.28	19,736.28	18,316.28	
	Computer and IT Equipments		23,037.47	1,470.77	14,000.00	566.70	7,000.00	-	-	-	-	-	-	-	-	
	Accountable Forms	96	107,000.00	107,000.00	-	-	-	-	-	-	-	-	-	-	-	
	Gasoline	3,300	165,000.00	13,750.00	13,750.00	13,750.00	13,750.00	13,750.00	13,750.00	13,750.00	13,750.00	13,750.00	13,750.00	13,750.00	13,750.00	
	Telephone Expense:		74,400.00													
	<i>Mobile</i>			3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	36,000.00
	<i>Landline</i>			700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	700.00	8,400.00
	<i>Internet</i>			2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	44,400.00
	Maintenance and Repair:		164,900.00													
	<i>Motor Vehicles</i>			6,600.00	5,200.00	13,100.00	-	-	-	-	-	-	-	-	-	24,900.00
	<i>Office Equipment</i>			5,000.00	-	-	5,000.00	-	-	5,000.00	-	-	5,000.00	-	-	20,000.00
	<i>I.T Equipment & Software</i>			-	25,000.00	-	-	25,000.00	-	-	25,000.00	-	-	25,000.00	-	100,000.00
	<i>Furnitures & Fixtures</i>			-	-	-	-	20,000.00	-	-	-	-	-	-	-	20,000.00
	Insurance Expense		16,500.00	1,500.00	-	-	4,500.00	1,500.00	4,500.00	1,500.00	-	1,500.00	1,500.00	-	-	
	Operating Expense:		11,202.16													
	<i>LTO Reg. & Smoke Test</i>			881.56	-	-	3,364.68	881.56	3,429.68	881.56	-	881.56	881.56	-	-	
	Other Operating Expenses:															
	<i>ICWD Promotional Offers</i>		300,000.00	-	-	-	-	-	-	-	-	-	-	-	-	300,000.00
	Capex		567,340.00	92,500.00	92,000.00	151,840.00	110,000.00	75,000.00	46,000.00	-	-	-	-	-	-	
				275,403.51	188,870.86	221,020.96	182,840.77	177,548.16	108,236.44	63,427.69	77,712.53	57,895.82	60,588.32	80,514.26	353,142.23	
	TOTAL		1,847,201.55													

Prepared by:

MARIBETH O. MARZAN
Division Manager

Approved by:

ROMULO M. CORPORAL, JR.
General Manager